SKILLS GRADUATION SELF-AUDIT

In order to fulfill the skills graduation requirement, all students need a total of 8 skills credits, including one credit in each of the following required categories: SKR1 (Interviewing); SKR2 (Negotiation); SKR3 (Cultural Competence); SKR 4 (Law Office Management/Professionalism). To determine how many credits you have or need, please do the following:

1) View the skills credits you have already earned on LORA. Skills credits are listed at the end of your transcript under Institutional Coursework.

2) Each entry beginning with the course number designation SKL or SKR is a single credit. Courses beginning with SKL indicate a general skills credit while courses beginning with SKR and a number (e.g., SKR1) indicate a skills credit satisfying a particular required category.

3) In order to fulfill the skills graduation requirement, you need at least one SKR1, SKR2, SKR3, and SKR4 credit plus four additional credits of any kind.
   a. If you believe you are missing credits, email Prof. Linares at halinare@loyno.edu. It generally takes several weeks after attending a skills course for the credit to be entered onto your transcript.

4) You can determine if you will receive additional credits from LAW courses you are currently taking by verifying that the course section is listed as conferring skills credit at https://law.loyno.edu/law-courses-skills-credit.
   a. You can only receive a maximum of 4 skills credits form LAW courses other than clinic. Each qualifying LAW course except for clinics confers a single skills credit.
   b. A single semester of clinic (denoted by a skills course number beginning with SKC1) confers 3 skills credits (SKR1, SKR3, SKR4). A second semester of clinic (denoted by SKC2) confers an additional three skills credits (SKR2, SKL, SKL).

5) If you would like verification that the self-audit of skills credits you have conducted is correct, email Prof. Linares at halinare@loyno.edu pasting your skills transcript from LORA and listing any LAW courses (including the professor) you are taking that you believe will result in skills credit.
   a. The Office of Skills & Experiential Learning (OSEL) will have a Skills Graduation Audit available for all graduating students at the Graduation Fair held early in the spring semester each year. Conducting a self-audit early in a student’s second-to-last semester is strongly encouraged.