

SBA Monthly Meeting

September 7, 2016

Room 308

5:00-5:50pm

- Opening Prayer & Announcements – Ms. Carol Magendie
- Attendance – Anne Wasson
- President's Report – Lindsey Ajubita
 - Mass of the Holy Spirit – September 8 at Holy Name of Jesus Church
 - You can view the Law School Master Calendar at law.loyno.edu.
 - Miss Shelly has been working on putting in all of your org meetings.
 - We have been asked by students to begin doing students of the month to help each other get familiar with one another.
 - We love that idea.
 - We still working on the details of that, and we have to get through getting everyone their budgets first, but be on the lookout for that.
- Vice President of Cabinet's Report – Alden Howard
 - Cabinet Reports
- Vice President of Student Orgs/ABA Representative's Report – Josh Stein
 - Go see Miss Shelly in the Dean's Suite to get a copy of your constitution and review it if you haven't already.
 - Student Org Reports
- Secretary's Report – Anne Wasson
 - 1L SBA Rep & Honor Board Elections
 - Campaign Speeches: Monday 5-5:50pm (LS 112)
 - Elections: Tuesday & Wednesday 12:30-1:30pm, 5-5:50pm (BAC)
 - I will be sending out an email to SBA Class Reps and Honor Board Class Reps for tabling signups.
- Treasure's Report – Nicholas Pierce
 - Budget Requests – due Friday, September 9 at 5pm
 - Make sure to get your budget requests in on time. A copy of the form has been sent to org and president Gmails. Let us know if you have not received it.
 - Org president/treasurer needs to get their financial records from last year from Ms. Carol.

- Please keep very thorough records of how you spend the money that is allocated to you. This is necessary for our records and for the fair allocation of funds.
- According to the new University policy, office supplies can only be ordered through a proper Purchase Requisition from approved vendors.
 - If you go out and buy office supplies, we cannot reimburse you.
 - If any org may need office supplies for the fall semester, the org will need to bring a list and justification to Shelly and allow at least 7-10 business days for the order to be processed.
- Student Body Announcements
- Honor Code Amendment – Scott
- New Student Org Proposal & Voting – Dio Tadimi
- Special Guests – Mr. Reed & Mr. Williams
 - Alcohol Policy
 - OrgSync
- Closing
 - Next Meeting – October 5, 2016