

SBA Monthly Meeting

August 24, 2016

Room 308

5:00-5:50pm

- Opening Prayer & Announcements – Ms. Carol Magendie
 - Mass of the Holy Spirit – September 8 at Holy Name of Jesus Church
- Attendance – Anne Wasson
- President's Report – Lindsey Ajubita
 - 1L SBA Rep & Honor Board Elections
 - Information Sessions will be held the week of Labor Day
 - Tentative dates are:
 - Tuesday, September 6 at 5:00 pm
 - Wednesday, September 7 at 12:30 pm
 - The information sessions will go over:
 - What each position is and the work that goes into the position
 - The rules for campaigning and elections
 - Campaigns & Elections will begin the week after information sessions are held.
 - Tentative dates are:
 - Monday, September 12 at 5:00pm – campaign speeches
 - Tuesday, September 13 and Wednesday, September 14 – voting
 - Thursday, September 15 – potential run off
 - More information will be provided in Loyola Law Weekly and on Facebook.
 - Anne Wasson is in charge, but if you have any questions let Anne or Lindsey Ajubita know.
 - Starting next week (August 29, 2016) SBA will have office hours
 - The SBA office is located in the BAC dining area by the vending machines.
 - Loyola Law Weekly is the weekly newsletter that is usually sent out every Sunday night or Monday morning.
 - If you have an announcement send it to sba@loyno.edu by noon on the Sunday you wish to have your announcement posted.
 - Type your announcement how you would like it to appear in Loyola Law Weekly.
 - Please read Loyola Law Weekly because everything you need to know about upcoming events on campus that week or in the near future are in the newsletter.

- Tonight at 7:00 we are sending out access to two google documents for Meeting Room Reservations and BAC Tabling Reservations to the Org Presidents and Gmails.
 - When signing up please make note of your reservation and flag the email so that you can get to it quickly in order to review your reservations and the rules and instructions for tabling and reserving rooms.
 - If you have questions about room reservations, email josh at joshstein91@gmail.com.
 - If you have questions about tabling in the BAC, email Anne at aewasson@loyno.edu
- Structure
 - Alden – VP Cabinet
 - Contact Alden for any questions or concerns regarding committees.
 - Talk Alden before setting a date in stone if you are a committee chair or member and want to schedule event.
 - Josh – VP Student Orgs/ABA
 - Contact Josh if you have any questions regarding your ABA membership or questions regarding your Student Organization.
 - Contact Josh if you have questions about room reservation changes or issues.
 - Anne – Secretary
 - Contact Anne if you would like to have something included in Loyola Law Weekly or if you need help getting in contact with another Organization President.
 - Nick – Treasurer
 - Contact Nick with any questions about money, budget, funding, reimbursements, etc.
 - PLEASE EMAIL ALL QUESTIONS SO WE DON'T MISS THEM
- YLD
 - If you would like to become a member of the Young Lawyers Division of the Jefferson Bar Association, please contact Lindsey or Josh.
 - Lindsey and Josh are your on-campus representatives for the JBA.
 - Student Membership dues are \$50 a year.
- Vice President of Cabinet's Report – Alden Howard
 - Cabinet Reports
 - Welcome Back Social – Friday, August 26 at Mellow Mushroom
 - The event will be from 8:00-11:00 pm
 - Alcohol will not be provided by SBA per University policy.
 - There will be plenty of food at the event.
 - A valid license and a Loyola Student ID will be required to enter.
 - You can bring 1 guest with you, but no more.
- Vice President of Student Orgs/ABA Representative's Report – Josh Stein

- Student Org Reports
 - Josh is person you come to with any questions about organizations.
 - However, if you have questions about the workings of your organization, the best person to contact is the president from last year.
 - Before setting a date for an event, have your Organization's SBA Representative check with Josh.
 - Josh has a master calendar of all of the Student Organization Events.
 - We don't want multiple things going on at the same time.
 - This semester Organization Presidents will be meeting on the 1st Monday of every month so that SBA and all Organizations can be on the same page.
 - It will be a quick 20-minute meeting.
 - Organization Presidents should've been invited to the Student Organizations Presidents Facebook page.
 - If you are a Student Organization President and you weren't invited let Josh know.
 - The Facebook page will be a good way to communicate
- Student Body Announcements
 - NLG –
 - National Lawyers Guild is having a happy hour at Carrolton Station tomorrow, August 25 from 5:00-7:00pm.
 - PDP –
 - Phi Delta Phi is trying to get an Outline Swap event together for October
 - They are trying to put together an outline bank, but do not have full details as of now.
 - If any other Organization would like to join, let PDP know.
 - Mardi Law -
 - Dio is currently working on bringing back the Mardi Law event.
 - Previously, all organizations were involved, so if anyone has information about Mardi Law, let Dio know and he'll see how we can get that started.
 - Environmental Law Society –
 - The Environmental Law Society will host "Environmental Justice" in early February.
 - If anyone has any ideas or would like to join in planning the event, let the Environmental Law Society know.
 - Federalist Society –
 - On Tuesday, September 27, the Federalist Society will host Robert Turner as he discusses National Security and Surveillance.
 - The event will be held at 12:30 pm and lunch will most likely be provided.
 - If any Student Organization was not represented at the Leadership Luncheon or did not pick up the Student Organization Packet will at the luncheon, you can pick up the packet from Miss Carol.

- Honor Board is making some Amendments so make sure to look out for these changes during election time.
- Secretary's Report – Anne Wasson
 - The SBA Gmail account (loynosba@gmail.com) is checked more frequently, so if you need a quicker response, contact us there.
 - Please send a list of active members in your organizations to us at loynosba@gmail.com. You'll have a better idea of who those people are after your first meeting, but if your first meeting is not until after the budget requests are due, send us the list before the budget request due date. Again, we need a list of active, due paying members. This does not include students who are solely on your email list.
 - Thank you to all of the organizations who sent us information regarding their new board members. If you do not send us you're the names, telephone number, and preferred email address of the members of this year's board before next Friday (September 2, 2016), your org will enter inactive status.
- Treasure's Report – Nicholas Pierce
 - Budget Requests are due Friday, September 9 at 5:00pm
 - SBA will not get its funding until mid-September, so we will not be able to fund your organization events until then.
 - Until funding comes in, go see Shelly Iles in the Dean's Suite on the 3rd floor to see how much money is currently in your organization's account.
 - Keep in mind that the money that appears in your account is actually an estimate and doesn't balance until the end of the month.
 - Use the budget request forms that went out in the email today (August 24, 2016), because other forms are not up to date.
 - Funding is awarded on a semester basis and in order to obtain funding your organization must be represented at 50% of the total SBA meetings.
 - Your organization's SBA Representative is supposed to be present at the SBA meetings, if they are unable to attend send another board member.
- Loyola Get Out the Vote – Amanda Hass
 - Amanda is putting together a Loyola Get Out the Vote group to put together events, like mock debates, and host a Get Out the Vote Day.
 - The group will prepare certain things, like materials for registration and materials on candidates for Election time.
 - Amanda is also looking to partner with local organizations.
 - The Get Out the Vote organization will table in the BAC so that students can register to vote by the October 10th deadline.
 - If you'd like volunteer, sign up with Amanda Hass at Amanda.hass@gmail.com
- New Student Org Proposal & Voting – Chaseray Griffin

- Chaseray Griffin proposed the establishment of the Loyola Education Law Association, which would be specifically dedicated to education law
- The Organization was passed by an overwhelming majority.
- Closing
 - The next SBA Meeting – September 7, 2016
 - special guests:
 - Assistant Vice President for Student Affairs, Mr. Robert Reed & Associate Director of Student Involvement, Mr. Courtney Williams
 - Both will speak on the Student Organization policies, which includes SBA's policies.
 - Since these policies include SBA, members of SBA Cabinet should also be informed about these policies.
 - Mr. Reed and Mr. Williams will also discuss OrgSync, which is an online platform which will help organizations keep track of their active members and events.
 - Scott Hamilton, Chief Justice of the Honor Board, will be here next meeting to talk about Honor Board.
 - SBA meetings are always the first Wednesday of every month, unless the first Wednesday is a Holiday.