INTERNATIONAL LAW SOCIETY
LOYOLA UNIVERSITY NEW ORLEANS COLLEGE OF LAW

# CONSTITUTION

## PREAMBLE

We, the members of the International Law Society, as students of Loyola University New Orleans College of Law, in order to fully understand and recognize the principles of international law, educate ourselves and our fellow students in the principles of international law, international organizations and institutions, and comparative legal system, provide for contract and communications among law students, school faculty, and the international community to promote peace, diversity, justice and mutual interdependence through international understanding and cooperation, Do hereby Ordain and Establish the following Constitution as the governing instrument of Loyola University New Orleans College of Law's International Law Society.

## ARTICLE I
## Name

The name of this organization shall be the International Law Society (hereinafter referred to as "ILS" or "the Society").

## ARTICLE II
## Purpose

The purpose(s) of ILS is to:

1. Promote the study and understanding of international law and global legal issues;
2. Provide a forum for discussion, networking, and collaboration among students, faculty, and professionals interested in international law;
3. Organize events, lectures, workshops, and conferences related to international law;
4. Facilitate opportunities for students to engage in international law-related research, internships, and career development;
5. Foster relationships with other student organizations, legal professionals, and international institutions.

## ARTICLE III
## Powers

The Society shall have all the powers necessary, appropriate, or convenient for accomplishing its purposes, pursuant to the SBA policies, including the power to receive, acquire and dispose of

funds and other property, to accept grants in aid of its purposes, to enter into agreements, to elect officers, make reimbursement for services rendered of expenses incurred on behalf of the Society, to convene meetings of members, and generally to exercise the powers given by law.

## ARTICLE IV
## Membership

Eligibility

Membership in the International Law Society shall be open to all students, faculty, and staff of Loyola University New Orleans College of Law who demonstrate an interest in international law. Membership shall be available without discrimination on the basis of race, color, religion, sex, national origin, age, disability, sexual orientation, gender identity, or any other characteristic protected under applicable law or university policy.

Membership Classification

Membership in the Society shall consist of the following classifications:

**(a) General Members.** General membership shall be open to all students currently enrolled at Loyola University New Orleans College of Law who express an interest in the Society's objectives and activities. General Members shall be eligible to participate in Society meetings, events, and activities and shall possess voting rights in accordance with these bylaws.

**(b) Executive Board Members.** Executive Board membership shall be limited to students currently enrolled at Loyola University New Orleans College of Law who have been duly elected or appointed to an Executive Board position in accordance with the procedures established by these bylaws. Executive Board Members shall be responsible for fulfilling the duties associated with their respective offices and shall possess voting rights as provided in Article IV.

Faculty and staff may participate in the Society's activities in a non-voting capacity, unless otherwise authorized by applicable university policies.

Membership Dues

Membership dues, if any, shall be established by the Executive Board. The amount, frequency, and method of payment shall be determined by the Executive Board and communicated to members in advance. Dues may be collected quarterly, annually, or according to another schedule established by the Executive Board.

## ARTICLE V

## Officers

The Officers of the Executive Board of the Society shall be a President, Vice President, Treasurer, Secretary, SBA Representative, Fundraising/Event Coordinator. All officers shall hold office from the conclusion of the election process - to be conducted at the time of the last General Body meeting of the Spring semester. No officer shall serve more than two terms in the same office. Officers shall serve without compensation and must be active members of the Society. Only elected Officers of the Executive Board shall possess the authority to vote on internal Executive Board decisions.

A vacancy in an elected office shall be filled by another elected officer if possible, for the remainder of the unexpired term, by a majority vote of the General Body. A position is deemed to be vacant when an elected officer resigns or is impeached or if the elected officer will be overseas for either the entire fall or spring semester of that officer's term. Only the Vice President shall replace the President, should a vacancy in that position arise. If it is deemed not to be feasible for an elected officer to fill a vacancy on the Board, and if less than two months remain in the unexpired term, the President can appoint, confirmed by majority Board vote, a General Body member to fill the vacancy and that appointed officer shall carry out their responsibilities in the capacity of an Acting Officer.

In the event that three or more officers vacate elective offices at any given time, two weeks' notice shall be given to the General Body, at which point, new elections for those vacancies will be held in accordance with the procedures set forth in Article X.

## ARTICLE V
## Executive Board

Composition of the Executive Board

The Executive Board of the International Law Society shall consist of a President, Vice President, Secretary, Public Relations Chair, and Faculty Advisor. The Faculty Advisor shall serve as a non-voting member of the Executive Board.

The Executive Board may also include a Diversity Chair and an SBA Representative at the discretion of the current Executive Board and/or Faculty Advisor. These optional positions may be included in the general election process or filled by a majority vote of the Executive Board if deemed necessary after the general election has occurred.

Duties of the Executive Board

**(a) President.** The President shall serve as the chief executive officer of the Society, preside over all meetings, represent the Society in official capacities, and oversee its activities and

committees. In the event that the President is unable to attend a meeting for a reasonable cause, advance notice shall be provided to the Executive Board, and the Vice President or another designated officer shall preside in the President's absence. The President shall facilitate a smooth transition of responsibilities to incoming officers and ensure that the Society operates in accordance with university policies, its bylaws, and applicable laws. The President shall also perform any additional duties necessary for the successful operation of the Society or as assigned by the Executive Board.

**(b) Vice President.** The Vice President shall assist the President in carrying out the objectives, activities, and responsibilities of the Society and shall assume the duties of the President in the President's absence. The Vice President shall lead specific events, initiatives, or projects as assigned by the President or Executive Board and shall perform any additional duties necessary for the successful operation of the Society or as assigned by the Executive Board.

**(c) Secretary.** The Secretary shall be responsible for recording and maintaining accurate minutes of all General Body meetings, Executive Board meetings, and special meetings. Such minutes shall reflect the discussions and decisions made and shall remain accessible for future reference. The Secretary shall also assist in managing correspondence, maintain an updated membership roster, and perform any additional duties assigned by the President or Executive Board.

**(d) Public Relations Chair.** The Public Relations Chair shall manage the Society's social media presence, develop promotional materials, and assist with external communications. Such communications may include correspondence with other student organizations at Loyola University New Orleans College of Law, international law societies at other institutions, faculty advisors, board members, and other relevant individuals or organizations. The Public Relations Chair shall also perform any additional duties assigned by the President or Executive Board.

**(e) Faculty Advisor.** The Faculty Advisor shall provide guidance and support to the Executive Board and the Society in furtherance of its objectives and activities. The Faculty Advisor shall review and approve proposed events and guest speakers in accordance with applicable university policies and shall provide additional guidance as necessary to support the successful operation of the Society.

**(f) Diversity Chair.** The Diversity Chair shall assist in developing and promoting diversity and inclusion initiatives to foster an inclusive and welcoming environment within the Society. The Diversity Chair shall serve as a resource for underrepresented groups and encourage the consideration of diverse perspectives in the Society's activities and decision-making processes. The Diversity Chair shall also perform any additional duties assigned by the President or Executive Board.

**(g) SBA Representative.** The SBA Representative shall serve as a liaison between the Society, the Student Bar Association, and other student organizations. The SBA Representative shall

facilitate communication and collaboration between these organizations and perform any additional duties assigned by the President or Executive Board.

## ARTICLE VI
## Meetings

Regular Meetings

Regular meetings of the Society shall be held at least once per academic year. The dates, times, and locations of such meetings shall be determined by the Executive Board. In scheduling meetings, the Executive Board shall make reasonable efforts to accommodate the availability and scheduling constraints of its members and provide sufficient advance notice to encourage participation. Meetings may be conducted in person, virtually, or in a hybrid format, as determined by the Executive Board.

Special Meetings

Special meetings of the Society may be called by the President or upon the request of at least three members of the Executive Board. Members shall receive notice of any special meeting at least forty-eight (48) hours in advance. Such notice shall include the date, time, location or virtual meeting information, and general purpose of the meeting.

Voting

All members of the Society in good standing shall be eligible to vote on matters presented to the General Body. Unless otherwise specified in these bylaws, decisions shall be determined by a simple majority vote of the eligible members present at the meeting. Members participating virtually shall be considered present for voting purposes, provided that their participation and votes can be reasonably verified.

## ARTICLE X
## Elections

Election of Officers

Elections for the Executive Board of the International Law Society shall be held annually in conjunction with the final General Body meeting of the Spring semester. Officers-elect shall assume their respective positions upon the conclusion of the election process and shall serve for the term established by these bylaws.

Nominations and Eligibility

Any member of the Society in good standing may be nominated for an Executive Board position, provided that the member satisfies the eligibility requirements established by these bylaws. A call for nominations shall be announced to the General Body at least two weeks before the scheduled election.

Nominations may be submitted before the election or made from the floor during the annual election meeting. All eligible nominees shall be afforded an equal opportunity to seek election and present an oral and/or written statement to the General Body.

Voting Procedures

Elections shall be conducted by secret ballot, either electronically or in person, as determined by the current President. Before the election, the Executive Board shall announce the positions available, the responsibilities associated with each position, the voting method, procedures for absentee voting, and the designated voting period.

Election to an Executive Board position shall require a simple majority of the valid votes cast for that position. If no candidate receives a majority on the initial ballot, a runoff election shall be conducted between the two candidates receiving the highest number of votes.

Any subsequent election required because of alleged voting irregularities shall be authorized only upon an affirmative vote of at least two-thirds of the voting members of the Executive Board.

Administration of Elections

Executive Board members who are not candidates in the election shall be responsible for collecting, tabulating, and verifying the votes. All election results shall be recorded and communicated to the General Body in a timely manner. Any Executive Board member running for election shall not participate in the collection or tabulation of votes for the position they are seeking.

## ARTICLE VII
## Amendments

Adoption of Amendments: Amendments to these bylaws shall require a two-thirds majority vote of the members present at a regular or special meeting.

## ARTICLE VIII
## Compliance

The International Law Society shall comply with all applicable laws, university policies, and regulations. In case of any conflict between these bylaws and university policies, the latter shall prevail.

## ARTICLE IX
## Assumption of Rights

**The Society hereby assumes all of the rights stated herein.**
**Adopted this 5th day of November 2026.**