

College of Law Withdrawal/Leave of Absence Form

Student Instructions

1. If you wish to withdraw from a **single course**, please use the College of Law Course Withdrawal Form.
2. If you wish to obtain a **Medical Withdrawal**, please **see University Counseling & Health (208 Danna Center)** instead of this form.
3. Print form and complete Sections 1 and 2.
4. Return form and meet with the Associate Dean for Academic Affairs for the appropriate signatures.
5. After the appropriate signatures have been received, the Academic Affairs and Law Records Office for the College of Law will submit this form to the Office of Student Records to be processed.

Section 1: Student Information

Name (Last, First, Middle): _____ CWID: _____

College: ☐ LAW

Effective (e.g., 2025 Fall): _____ (Year) _____ (Term) Date: _____

University Withdraw: ☐ *Leave of Absence: ☐ → *Indicate Date of Return (1 Year MAX): _____ (Year) _____ (Term)

Reason for Withdraw/Leave: _____

**Leave of Absences will not be granted to a Law Student who is transferring to another University, or to Transient students.*

Section 2: Student Statement & Signature

I acknowledge that the above information is accurate and I understand that withdrawing from the University will reflect a grade of "W" on my transcript for my enrolled courses. I understand that this may affect my degree progress, financial aid, scholarships, Veteran's benefits, and/or other areas. I have researched these issues and understand the possible implications of this action.

Signature: _____ Date: _____

Section 3: Required Signatures

☐ *Associate Dean of the College of Law : _____

☐ *Law Financial Aid and Scholarships: _____

Section 4: Approval

Office Use:

Comments:

Signature of Law Records Representative: _____ Date: _____

Signature of Office of Student Records Representative: _____ Date: _____