

Spring 2026 Registration Guide

Registration Schedule

The precise schedule for registration with the days and specific times is provided below. You will register based on your CURRENT classification.

SPRING 2026 COLLEGE OF LAW REGISTRATION TIMETABLE		
Registration Begins:	Time	Current Academic Standing
Monday, October 27	8:00 A.M.	Current Part-Time Day Seniors (4L's)
	8:30 A.M.	Current Full-Time Seniors (3L's)
Tuesday, October 28	8:00 A.M.	Current Part-Time Juniors (third year day part-time)
	8:30 A.M.	Current Full-Time Juniors (2L's)
	12:30 P.M.	Current Part-Time Sophomores (second year day part-time)
Wednesday, October 29	ALL DAY	Current LLM's and MA's to be registered by Law Records
Thursday, October 30	Registration Continues through the beginning of the spring semester. Please check the academic calendar for add/drop dates.	

NOTE: All current 1L full-time and 1L day part-time and all Evening part-time students will be registered in their courses by Law Records

Please remember that, even after your registration date, your registration for Spring does not have to be final. You can make changes to your schedule through the class drop / add deadlines of the new semester. If you register and remain uncertain about your schedule, you can still contact your faculty advisor (found on LORA Self-Service) and discuss it with them.

Get Ready to Register!

- Be sure you have access to LORA Self-Service using your [Single Sign On](#) and your [Loyola Microsoft account](#). You don't want to wait to do this when you are ready to begin registering for your classes.
- Prior to registration you should resolve any holds you may have that will prevent you from registering. See below for more information.
- All continuing students must accept the Student Policies, Responsibilities & Expectations Agreement, if you have not already done so. You will only be required to sign this agreement once per year to cover the Summer 2025, Fall 2025, and Spring 2026 semesters. Until you do this, you cannot register for classes, nor can anyone else register you.
- The schedule of course offerings will be available in your LORA Self-Service portal under Course Catalog by Monday, October 20, 2025. Building and room assignments will appear on LORA approximately 2 weeks before the start of a session.
- **Clean up your Course Planner** - Please delete “planned courses” and “placeholders” from present and prior semesters that you did not enroll in or do not plan to take, or drag and drop them into a future semester. Failing to do so will affect the accuracy of your “Progress” module in LORA Self-Service.

Spring 2025	Fall 2025
LAW-L746-001: Business Organizations Credits: 3 Credits	LAW-L845-001: Leadership in Law Credits: 2 Credits
LAW-L770-001: Lawyering III Credits: 3 Credits	LAW-L858: Environmental Law Credits: 3 Credits
LAW-L823: First Amendment Credits: 3 Credits	LAW-L896-001: Law, Spiritual & Social Change Credits: 1 Credits
LAW-L832-001: Immigration & Citizenship Law Credits: 3 Credits	LCIV-L715: Successions and Donations Credits: 3 Credits
LAW-L906-001: Advanced Legal Research Credits: 3 Credits	LCIV-L715-001: Successions and Donations Credits: 3 Credits
LSKL-GEN: General Law Skills Credits: 0 Credits	LCIV-L940: Security Rights Credits: 3 Credits
15 Attempted Credits, 3 Planned Credits	15 Attempted Credits, 12 Planned Credits

ADDITIONAL "HOMEWORK" TO SAVE TIME PRIOR TO REGISTERING

Under the User Options field in LORA Self-Service there are 3 important items. **(Note #1 and 2 are required and you will not be able to register until you have provided/confirmed emergency information and submitted your registration/financial agreement.)**

1. **Emergency Information** - if you have previously entered this information and it is still correct, you MUST select the "confirm" button (even if it is correct)
2. **Student Policies, Responsibilities & Expectations Agreement** - located under User Options / Required Agreements. Note - this is now an annual agreement. When you sign for summer, fall, or spring you are signing this agreement for the entire academic year
3. **User Profile** - confirm or correct your address, email addresses, and phone numbers

Also under the User Profile are 2 optional fields:

1. **Proxy access** - any proxy user you assign will have access to view your student account. You may update or remove access for proxy users at any time using this form. Loyola will not interpret the existence of a proxy account as authorization to disclose any additional educational information with that person beyond what the proxy user will be able to view for themselves in LORA Self-Service.
2. **Student Records Release Information** - You may choose to grant complete or selected access to your educational record. Be sure that the individuals you authorize know the PIN you choose as they may be asked to provide it when requesting information. You can review the individuals who are authorized to access your educational record by revisiting this page. You may revoke or modify this authorization at any time by contacting the Office of the Registrar at sturec@loyno.edu.

The [Family Educational Rights and Privacy Act \(FERPA\)](#) of 1974 governs access to and release of student records. Under FERPA, Loyola University New Orleans may not disclose non-directory information without a student's consent. By submitting this records release form, you authorize Loyola University New Orleans to disclose the selected elements of your educational record to the person(s) you indicate for the duration of time that you specify.

Registration Holds

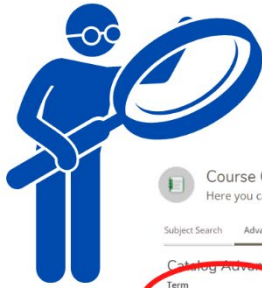
During registration you will not be allowed to register with any type of registration hold. Please check your LORA Self-Service account for holds on your record as early as possible before registration and contact the appropriate office to resolve. Click on your name at the top of the Self-Service page and you will see any holds in **red** that need your attention, and the contact information to resolve the hold. The Dean's Office and Law Records Staff cannot clear holds, so you must contact the proper department directly.



Planning Your Courses

Check in LORA Self-Service under the “Progress” Module to determine what remaining requirements you need for your degree and/or [specialty certificate](#). Next, search for available course sections in LORA Self-Service under “Course Catalog”:

1. Under “Catalog Advanced Search,” choose “Term” (Spring 2026), then “Location” (Law Campus)
2. View available Courses; you can filter by options on the left side
3. Click on “View Available Sections”
4. You can then view available seats, capacity of courses, and waitlisted seats
5. Then click **“Add Section to Schedule”** - You must choose specific SECTIONS in your Course Planner (not just the course, even if there is ONLY **ONE** section) that show days and times.
6. Go to your course plan and your course will show up in BEIGE as “Planned” **(YOU ARE NOT REGISTERED YET!)**



Quick Searching for Available Law Courses

Course Catalog
Here you can view and search the course catalog.

Subject Search **Advanced Search**

1. Choose term

Term
Select Term

2. Choose Law Campus

Location
Law Campus

Academic Level
Select Academic Level

Time Of Day
Select Time Of Day

3. Click search

Course Type
Select Course Type

Clear **Search**

Select Course Type if looking for courses that may fulfill requirements: Experiential, Law & Poverty, or Writing Requirement (check with professor)

Optional

Select Course Type

LAW: Experiential Req't
LAW: Law & Poverty Req't
LAW: Writing Req't

Find a Course You Like? You MUST choose "Add Section to Schedule" even if only ONE Section!

LAW-L800 Health Care Privacy (3 Credits)

The course will cover issues related to the laws of health care privacy and security. Students will gain an understanding of the HIPAA/HITECH law and an introduction to state statutes, as well as the agencies that enforce privacy rules. Students will learn to identify and analyze health privacy and security issues and the challenges of protecting privacy and security of an increasingly complicated health system.

Requisites:
None

View Available Sections for LAW-L800

Fall 2022

LAW-L800-001
Health Care Privacy

Must choose SECTION (shows date, times, etc.) to add to schedule

Add Section to Schedule

Seats ①	Times	Locations	Instructors
13 / 7 / 20 / 0	M/W 8:45 AM - 10:00 AM 8/22/2022 - 12/16/2022	Law Campus LEC	Ann R. Keppel

Use this to plan your FUTURE semesters.

Add Course to Plan

J.D. Certificates of Concentration

Want to develop a specialized expertise in a particular area of law, that will appear on your Law School J.D. Transcript upon graduation*?

We offer the following Certificates for our J.D. Students:

- Environmental Law
- Health Law
- Immigration & Citizenship Law & Practice
- International Legal Studies
- Law, Technology, & Entrepreneurship
- Maritime Law
- Social Justice
- Taxation Law

*NOTE: Certificates require a minimum 3.0 GPA in Certificate courses and 2.5 overall GPA at graduation. Required courses and/or electives necessary to fulfill certificate requirements may not be widely available to all students every semester.

Request to have it added to your program in LORA Self-Service [HERE](#) and you can use it as a guide for your progress! You can add it and take it off before graduation if not fulfilled.

OFFICE OF
ACADEMIC AFFAIRS
AND LAW RECORDS
* TIPS & FAQ *



Registering for Your Classes

Now that you have made a draft schedule in your Course Planner, confirmed your Emergency Information, accepted your Registration Agreement for the semester you are registering for, and cleared your registration holds, it's time to register! Remember that you will register for courses on your own (unless you are a 1L, an Evening Student, an LLM student, or an MA student).

On your registration date, log into your LORA Self-Service account and register for these classes individually by selecting the "Register" button underneath each planned course, or all at once by selecting the "Register Now" button on the top right-hand corner of the dashboard. Keep in mind that if you do not have a necessary prerequisite for a course, or if a class has a waitlist, or you don't qualify to take the course due to a registration restriction, you will receive a notification. If this occurs, you should choose a different class or section, and THEN place yourself on the waitlist for the preferred course section, if possible.

MUST SEE GREEN CHECK MARK THAT SHOWS YOU ARE REGISTERED! SECTION ON CALENDAR IS ALSO GREEN

The screenshot displays the LORA Self-Service account interface. On the left, a course card for LAW-L809-001: Health Law & Privacy is shown. It includes details such as Credits: 3 Credits, Grading: Graded, Instructor: Ann B. Koopel, and Dates: 8/22/2022 to 12/16/2022. A green checkmark indicates the course is 'Registered, but not started'. Below the course card, a 'Drop' button is visible. To the right, a calendar view shows the course sections. The course LAW-L809-001 is scheduled for Monday and Wednesday at 9am, indicated by green boxes. Another course, LAW-L807: Introduction to Health Law, is shown with a red X, indicating it is not registered. The calendar also shows the course LAW-L807-001 scheduled for Monday and Wednesday at 4pm.

Waitlisting a Course Section

Most course sections in the schedule have been created with a waitlist option. If you request such a section and the section is closed, you will be shown the option of being placed on a waitlist. Note that you will not be able to waitlist for two sections of the same course. Additionally, **if you place yourself on a section waitlist and subsequently register for another section of the same course (even if during the registration period of another semester, such as with summer/fall), the system will remove you from the waitlisted section.**

Please check your planner to add yourself back onto any preferred section waitlists if this should happen. You are placed on the waitlist in the order of your request, and your rank on the list will appear last under the waitlisted course.

If a seat becomes available overnight:

- 1) You will receive an email stating that the course is now available to you and that you have permission to register yourself.
- 2) You will need to take care of any barriers that would preclude you from registering, such as:
 - University holds on your record that aren't cleared, or emergency contact info not confirmed
 - You do not meet the prerequisites or restrictions for the section and may need approval
 - You are already enrolled in a different section of the same course (will need to drop the other section 1st)
 - You have a time conflict with the waitlisted section (will need to drop the conflicting section 1st)
 - You have no room in your schedule to add more credit hours without going over the maximum overload **(16 hours maximum for Full-Time Law Students and 12 hours maximum for Part-Time Law Students)**
- 3) You will need to register yourself for the course by **11:59 p.m.** the following day of the email.
- 4) If you fail to process the registration, you will be dropped from the waitlist automatically and the spot will be offered to the next person on the waitlist. If you would like to waitlist again, *you must place yourself on the waitlist*, in the last position.

PLEASE NOTE: As a courtesy to your classmates, please drop your waitlisted course once you are no longer interested in taking it.

Confirm You are Registered and/or Waitlisted

Fully Registered →

Planned: 3 Credits Enrolled: 12 Credits Waitlisted: 0 Credits

LAW-L896-052: Advanced Trial Advocacy

✓ **Planned**

Credits: 3 Credits
Grading: Graded
Instructor: TBD Staff
1/9/2023 to 5/10/2023
Waitlisted: 11

Meeting Information

This section has a waitlist

Waitlist

NOT Waitlisted

Must click button

Planned: 0 Credits Enrolled: 12 Credits Waitlisted: 3 Credits

LAW-L896-052: Advanced Trial Advocacy

✓ **Waitlisted**

Credits: 3 Credits
Grading: Graded
Instructor: TBD Staff
1/9/2023 to 5/10/2023
Waitlisted: 11 (Rank: 5)

Meeting Information

Drop Waitlist

Waitlisted

Planning and Registration Resources

The Law Bulletin for the year you began Law School is the ultimate reference for your curriculum (found on the College of Law Academic Affairs website [HERE](#)). Students are cautioned to register for required courses in the years and semesters listed in their Bulletin. **Failing to do so may create a scheduling conflict in a subsequent semester, which could delay graduation.**

The “Progress” module in LORA Self-Service is also an easy-to-read resource to see required courses and other requirements that you still need to take for your degree and your [specialty certificate](#), if applicable. This module is linked to requirements for your particular Bulletin Year.

Status	Course ID	Course Name	Grade	Semester	Credits
✓ Completed	LAW-L746	Business Organizations I	B-	2022SP	3
✓ Completed	LAW-L730	Civil Procedure II	A-	2022SP	3
🔄 In-Progress	LCIV-L725	Sales and Leases		2022FA	3
🔄 In-Progress	LCIV-L715	Civil Law Successions		2022FA	3
🔄 In-Progress	LAW-L735	Criminal Law		2022FA	3
🔄 In-Progress	LAW-L750	Constitutional Law		2022FA	4
⌚ Not Started	LAW-L770	Lawyering III			
⌚ Not Started	LAW-L740	Constitutional Crim. Proced.			

Status Options:

⌚ Not Started

⌚ Planned

🔄 In-Progress

✓ Completed

✓ Transfer Equivalency

⌚ Attempted

Note that you do not need to have an advisor sign off on your schedule, though seeking advice is a good idea. Feel free to reach out to your assigned faculty advisor (listed on LORA Self-Service) during their office hours or by email (NOT “Request a Review”), or to any professor you choose for advice or to answer questions about what courses you should take. Associate Dean of Academic Affairs Rob Garda (rgarda@loyno.edu) and Director of Academic Affairs Dawn Harvey (dgharvey@loyno.edu) are also available for advising appointments if needed. **Professor Tommy Snyder (tdsnyder@loyno.edu), our Bar Prep Director, is an excellent resource to answer questions related to courses for bar exam planning.**

Questions regarding the registration process itself can be addressed to Director Dawn Harvey (dgharvey@loyno.edu) and Academic Affairs Coordinator Trang Pham (ttpham@loyno.edu).

Should you have questions or encounter issues during registration, know that there will be onsite and online assistance provided on registration days during regular business hours. If you have any issues signing into LORA Self-Service or other technical issues, please contact the Help Desk, 504-865-2255, support@loyno.edu.