

Change of Major Form

Name: _____

CWID: _____

Any move from part-time to full-time and vice versa or from common law to civil law and vice versa requires the permission and signature on this form by a member of the Financial Aid Office at the College of Law and the Associate Dean of Academic Affairs for the College of Law.

Please check appropriate box from each Column:

_____ *Effective semester*

Switching From:

Switching To:

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Full-Time Common Law

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Full-Time Common Law

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Full-Time Civil Law

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Full-Time Civil Law

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Part-Time Day Common Law

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Part-Time Day Common Law

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Part-Time Day Civil Law

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Part-Time Day Civil Law

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Part-Time Evening Civil Law

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Part-Time Evening Civil Law

To ensure compliance with the *College of Law's Academic Regulations* (see the *Law Bulletin*), law students enrolled in 13 hours or more are expected to devote substantially all working hours to the study of law. In addition, any student working 20 or more hours per week is limited to 12 credit hours per semester.

Students switching from part-time to full-time and vice versa must read, check, and agree by signature at the bottom to the relevant statements below:

_____ As a student switching from part-time to full-time who will be enrolled in 13 credit hours or more, I agree not to work more than 20 hours per week in accord with the *College of Law's Academic Regulations* as detailed in the *Law Bulletin*. I understand this requirement applies to me for the duration of law school.

_____ As a student switching from full-time to part-time, I understand I am limited to 12 credit hours per semester, if I will be working more than 20 hours in any week.

_____ I have noted that in accordance with the tuition and residence policy in the *Law Bulletin*, a student who begins in one program (full-time or part-time) and switches to the other program (full-time or part-time) is expected to complete the degree in no less than 3.5 years. Consistent with that policy, if I am receiving a scholarship, that scholarship will be prorated based on a 3.5 year completion timeframe.

Student Name (Print): _____

Student Signature: _____

Date: _____

Financial Aid Signature: _____

Date: _____

Associate Dean Signature: _____

Date: _____

Students switching from common law to civil law or civil law to common law must read and agree by signature at the bottom of this form that they understand that they are bound by the course requirements set forth in the Law Bulletin for the new major to which they are switching, and they have been given a copy of the governing audit sheet.

Student Name (Print): _____

Student Signature: _____

Date: _____

Associate Dean Signature: _____

Date: _____