Change of Major Form

Name: _____

SSN/CWID: _____

Any move from part-time to full-time and vice versa requires the permission and signature on this form of the Associate Dean of Academic Affairs.

Please check appropriate box from each Column:

_____
Effective semester

Switching From:

☐ Full-Time Common Law

☐ Full-Time Civil Law

☐ Part-Time Day Common Law

☐ Part-Time Day Civil Law

☐ Part-Time Evening Civil Law

Switching To:

☐ Full-Time Common Law

☐ Full-Time Civil Law

☐ Part-Time Day Common Law

☐ Part-Time Day Civil Law

☐ Part-Time Evening Civil Law

To ensure compliance with the *College of Law's Academic Regulations (*see the *Law Bulletin)*, law students enrolled in 13 hours or more are expected to devote substantially all working hours to the study of law. In addition, any student working 20 or more hours per week is limited to 12 credit hours per semester.

Students switching from part-time to full-time and vice versa should read, check, and agree by signature at the bottom to one of the two statements below:

_____ As a student switching from part-time to full-time who will be enrolled in 13 credit hours or more, I agree not to work more than 20 hours per week in accord with the *College of Law's Academic Regulations* as detailed in the *Law Bulletin*. I understand this requirement applies to me for the duration of law school. Additionally, I understand that non-compliance will result in being placed in the part-time program.

_____ As a student switching from full-time to part-time, I understand I am limited to 12 credit hours per semester, if I will be working more than 20 hours in any week.

_____ Please note that in accordance with the tuition and residence policy in the Law Bulletin, a student who begins in the part-time program is expected to complete the degree in no less than 3.5 years. Consistent with that policy, if you are receiving a scholarship, that scholarship will be prorated based on a 3.5 year completion timeframe.

_____
Student- PRINT NAME

_____
Student- SIGNATURE

_____
DATE

_____
Assoc. Dean- SIGNATURE

_____
DATE