DEAN’S REPORT:
- The dean received a memo from Jay Calamia, VP of Finance, which stated that each college needs to cut 10% of their operating expenses to be placed in an escrow account. This has been accomplished by using funds from the dean’s account.
- Spring 2013 Faculty Course Loads: Some faculty members for the spring semester will be working on special projects assigned or have been approved to teach a reduced load by the dean.
- Peter McArdle has been promoted to the full-time web content editor for the law school. A temporary employee will be brought in to assist with IT needs or feel free to contact main campus IT at extension 2255.
- Educating Tomorrow’s Lawyers Consortium-Loyola was asked to join as a member.
- Fr. Moore discussed the academic advising of students for the spring semester. LORA will open on Friday, October 12 for uploading of syllabi. Please try to have your syllabus posted before early registration on November 5.
- Dean Lovett mentioned a General Advising Presentation for 2L’s & 3L’s on Tuesday, October 23 to be held at 12:30 and again at 5 pm. All faculty are invited.
- Also, the week of October 29 through November 2 will be designated as advising week.

APPROVAL OF MINUTES: September minutes were approved.

COMMITTEE REPORTS:
1. Budget and Strategic Planning: Professor Rabalais followed up on questions from the previous meeting regarding the budget. (See attached documents)
2. Curriculum Committee: Professor Tooley-Knoblett presented two new courses on health care that will be taught by Professor Lorio. Both courses were approved. (See attached document)
3. Faculty Appointments: Adjunct Approval, Kathleen Gasparian approved to teach Immigration Law Seminar and Emily Greenfield to teach Environmental Law Seminar.
4. Foreign Summer Programs 2013: Professor Klebba presented the budgets and programs for the 2013 year with the addition of a new program to be offered in Spetses, Greece. All were approved.

OLD BUSINESS:
1. College of Law Handbook Vote: Item will be discussed at next meeting.
2. Academic Success Program Report: Item will be discussed at next meeting.
NEW BUSINESS:
1. University Budget Committee: This item was not discussed.
2. University Conciliation Committee –Faculty Handbook Revision Committee: This item was not discussed.

Adjourned at 2:00 p.m.

Respectfully submitted,

Lawrence W. Moore, S.J.
Associate Dean for Academic Affairs and ex officio Philip and Eugenie Brooks Distinguished Professor of Law