Loyola University New Orleans
College of Law

Minutes of Faculty Meeting
January 10, 2012


DEAN’S REPORT: (copy of outline attached)

- Reorganization/Interview updates -
  - Director of Career Development and Law Practice: Interviews have taken place with one more tomorrow. Callbacks on the final candidates are scheduled for January 20. A presentation will be scheduled of the final candidates with an offer being made by February.
  - Director of Law Skills and Experiential Learning: Interviews are in the process of being scheduled with the candidates. One interview has already taken place.
  - Assistant to the Dean: Michelle Davis from Indiana has accepted the position and will start by the middle of February.
  - Other reorganization matters: No new hires will be taking place, but a little more stiffing around will be taking place amongst the administration.

- Strategic Planning –
  - Faculty Budget and Strategic Planning Committee: This committee has been reactivated.
  - Strategic Plan: A rough plan is being developed and a draft will be circulated to the faculty.

- Safety and Security –
  - At this time the Law Walk program has been eliminated and was replaced with a security officer from 5:30 – 9:30 pm.
  - Emergency call buttons: Panic buzzers have been installed in several offices of the law school.

- Technology –
  - Paul has prepared a training survey which will be sent around to faculty and staff for their comments.
  - The technology department now reports to Andy Piacun, if anyone has any concerns please report them to him.

- Website – A special meeting will be held to redistribute the web duties to the various departments.

- Bar Exam Matters – The second meeting for 3L’s will be held on Monday, January 23 at 5 pm in room 308. Professor Normann has offered to teach courses on Civil Procedure.

- Fundraising – Currently the law school has raised over a half of million dollars.

- Faculty Mentoring assignments – These assignments were given out by the dean to those junior faculty members.
• Faculty Annual Reviews – These were sent out to the faculty and are due back to the dean by the end of February.
• Thanks to everyone who evaluated the adjuncts. If you have not done so please stop by and pick up a Starbucks for I-tunes gift card.
• Update of Faculty Hire – Mike Pappas has been given until the end of January to accept the offer to join the faculty.

APPROVAL OF MINUTES: December minutes were approved.

COMMITTEE REPORTS:
• Admissions and Scholarships – Professor Lovett gave a report of status for the week. He also passed around a report to confirm the new guidelines for upperclassmen scholarships. Included in the report was a proposal to offer a direct admit program to Loyola undergraduates. This was discussed and determined that more information was needed for the faculty to accept the proposal.
• Faculty Appointments – Westerfield Fellows: Professor Algero reported that one person accepted the offer from the AALS interviews. She will bring more names to the faculty for approval. She also stated that three of our current fellows have been offered positions; Jessica Kiser accepted a position at John Marshall, Edward Cantu accepted a position at UMKC and Kellen Zale has an offer but has not accepted.

OLD BUSINESS:
1. Professor Viator stated that his motion concerning posting items on the TV monitors was just a point of information and that we need to have it updated on a regular basis.
2. This motion after some discussion was determined by the dean to be sent to the proper committee for review.

NEW BUSINESS:
1. Exam Debriefing – the dean has asked for a faculty member to sit in on meeting to discuss the exam session and procedures. There were no volunteers from the faculty.

ANNOUNCEMENTS:
• Law Alumni Luncheon to be held at the Ritz Carrolton on February 3.
• Barrister’s Ball will be held on Saturday, February 4 on the Steamboat Natchez. The dean has offered to pay for any faculty member and their guest ticket would be $30. The boat boards at 8 pm and will sail from 9-midnight.
• Congratulations to Professor Algero for publishing a book.
• Regina Bartholomew event to be held on Wednesday, January 11.

Adjourned at 2:00 p.m.

Respectfully submitted,

Lawrence W. Moore, S.J.
Associate Dean for Academic Affairs and ex officio Philip and Eugenie Brooks Distinguished Professor of Law