CLASSROOM TECHNOLOGY QUICK START INSTRUCTIONS

• TOUCH THE PANEL TO BEGIN
  • Audio and Microphones will turn on
  • Turn Display On
    o Projector will turn on
    o Screen will lower
    o Sources will turn on
    o PC will not turn on by itself; ensure the power button (on the CPU and the monitor) is lit if you wish to use computer.

• SELECT DESIRED SOURCE
  • Selecting source will make controls for that source appear in the center of the touch panel.
  • The selected source will be displayed on the screen; if you are using the DVD player, the VCR, or a laptop, please make sure that device is turned on.
  • If the document cam is being used, ensure the lens cap is removed and the power is on.

• FINISHED
  • Press “Display Power OFF” to turn the projector off, but leave the microphones on.
    o Projector will turn off
    o Screen will raise
    o Mics will remain ON
  • Use the system off button to turn all systems off
    o All systems will be turned off (video and audio)

NEED ASSISTANCE?
If you experience an issue with the touch panel, computer, projector, screen, or audio in your classroom, please contact Brian Bennett (x5797) or Tori Luwisch (x5563) during normal business hours (8:30 AM – 4:45 PM).