Loyola University New Orleans
College of Law

Minutes of Faculty Meeting
December 13, 2011


DEAN’S REPORT: (copy of outline attached)

• Staff Reorganization and Carnegie Report: The staff reorganization was discussed and the dean asked if anyone had any comments on the new structure, which became effective November 7. The Carnegie Report was circulated to the faculty, which was later referenced in the Curriculum Committee Report.
• Career Development and Skills Update: Resumes have been received and are being reviewed. Interviews for the Career Development Director are planned to start in January. Career Development recently received surveys of graduates; all had good results on all aspects of the law school.
• Faculty Matters: An offer was extended to Pappas and as of December 13 he has not made a decision. Ed Chase has been offered to stay on teaching half-time, but has declined the offer to pursue his writing.
• One-on-One Meetings: The dean has asked that if anyone interested in scheduling a one-on-one meeting, please come by and make an appointment.
• Summer Research Stipends will be available to all faculties with a floor of $16,500.
• Annual Review Evaluation forms will be going out to the ordinary and clinical faculty before Christmas and will be due back to the dean by the end of February. Library evaluations will go out by the end of January.
• Draft of the Alumni Interactions and Donations policy has gone out to the faculty but if anyone would like to see it again please request a copy from Dean López.
• Ad Hoc Ranking and Ad Hoc Bar Exam Committee: both of these committees have meet.
• Diversity Policies: The general counsel Gia Bolt will be coming in the spring to discuss diversity policies.
• Updates: Safety-panic buzzers are going to be installed during the Christmas break; Law Walk Program has been discontinued and was replaced by a police officer; Technology—all computers have been inventoried and upgraded to Office 2010; Website & Social media—Dean López now has a Facebook and Twitter account to stay in touch with alumni and students; Annual Campaign—in the summer the law school will be hosting a phone-a-thon, anyone interested in helping please contact the dean.
• Kudos was given to several faculty and staff for their recent success and achievements.
• AALS reception reminder: Thursday, January 5 at 5 pm.
APPROVAL OF MINUTES: November minutes were approved.

COMMITTEE REPORTS:
- Admissions and Scholarships: Professor Lovett reported on several changes to the admissions policies. (See attached Powerpoint)
- Provost Search Report: Professor Garda reported that there are 40 candidates for the position and the committee plans to begin looking at them on January 10 for airport interviews. They will have 3 to 4 candidates for on-campus interviews. Faculty members who have names of qualified candidates please send along to Professor Garda.
- Curriculum Committee Report: After some discussion of the increase of credit hours for Clinical Seminar and the proposed course description, the faculty voted to approve the proposed course description with one change to paragraph one sentence 4. The words “letter” were added to following sentence, “A total of ten credit hours, LETTER graded,…”

OLD BUSINESS:
1. This item was not discussed.
2. This item was not discussed.

NEW BUSINESS:
1. This item was not discussed.

ANNOUNCEMENTS

Adjourned at 2:25 pm.

Respectfully submitted,

Lawrence W. Moore, S.J.
Associate Dean for Academic Affairs and
ex officio Philip and Eugenie Brooks Distinguished
Professor of Law