Loyola University New Orleans
College of Law

Minutes of Faculty Meeting
December 12, 2012


DEAN’S REPORT
• Congratulations on the following promotions and tenure: Professors Senn, Shoebottom, Armstrong and Varnado. Thank you to Professor Medina and the committee on their hard work.
• Fundraising: Thanks to everyone with your help in fundraising. If you have any leads, please inform Suzanne or Jennifer.
• The visiting committee and alumni board meetings were held on December 7 and the Dean explained the status of the bar results and what steps the law school is taking to increase the passage rate.
• The Dean will be meeting with local undergraduate colleges in order to market Loyola Law School as the next step in the professional development of a student. She has recently visited with Dr. Norman Francis, President of Xavier University.
• Budget: The Board of Trustees has approved the budget. The Dean spoke about the email from Fr. Wildes regarding the lack of salary increases for next year.
• Dean has been appointed by the AALS president to serve on the AALS Library Committee.
• REMINDER: Friday, January 4—AALS Jazz Reception. The invitation will be resent to everyone so that faculty can forward onto other colleagues.

APPROVAL OF MINUTES: November minutes were approved.

COMMITTEE REPORTS
1. Curriculum Committee: Professor Tooley-Knoblett presented the committee’s recommendations.
   a. Approval of two (2) Bar Preparation/Consolidated Legal Analysis Courses (LAW L950 & LCIVL950) for the spring semester.
      MOVED: Quigley
      APPROVED: 27 yes; 3 no.
   b. Elimination of perspective requirement: This item was discussed and will be voted on at the next faculty meeting.
2. Admissions Committee: Dean Lovett presented the committee’s proposed admissions guidelines and scholarship award guidelines. A memo was distributed and is attached. A motion was made to submit the guidelines for faculty approval. The faculty approved the guidelines.
APPROVED: 22 yes; 7 no; 2 abstained.

3. Budget and Strategic Planning Committee: Professor Rabalais distributed a report with the breakdown of the university budget approved by the Board of Trustees. See attached report for details.

OLD BUSINESS
1. Elect Law School Representatives to the AALS House of Representatives: Professor Algero was selected unanimously to serve as the law school representative.
2. Ad Hoc Evening Division Programs Review: Fr. Moore presented a report on the status of the evening program. He explained that in order to make the program valuable it will need to have at least 27 students.
   MOTION: Professor Medina asked to have a vote on the ratification of the part-time day program. This item will be addressed at the next faculty meeting.
3. Faculty Handbook: Item was not discussed, will be placed on January agenda.
4. University Conciliation Committee - Faculty Handbook Revision Committee: Item was not discussed, will be placed on January agenda.
5. Westerfield Fellows & the teaching of Legal Research & Writing & Moot Court: Item was not discussed, will be placed on January agenda.
6. Discussion of possible new pay scale for domestic and foreign summer school: Item was not discussed, will be placed on January agenda.

NEW BUSINESS
1. Proposal that a president or chair be chosen for each faculty meeting: Item as not discussed, will be placed on January agenda.

Adjourned at 2:10 p.m.

Respectfully submitted,

Lawrence W. Moore, S.J.
Associate Dean for Academic Affairs and
ex officio Philip and Eugenie Brooks
Distinguished Professor of Law