Loyola University New Orleans  
College of Law  

Minutes of Faculty Meetings  
August 20, 2009


DEAN’S REPORT:
• Welcome to the New Faculty Members.
• First year class – Largest Class enrollment 325; with the increased enrollment Dean Davis was able to fill the evening section.
• Dean Davis reported on the enrollment increase for fall semester – the 25% LSAT for entering students has improved this year by one point to 150. The LSAT for entering students in the 25% is 150; for the students in 75% the LSAT is 155. The GPA for entering students in the 25% is 3.0 and the 75% is 3.51.
• In relation to the increased enrollment we will be able to maintain our operation, i.e., travel, research, etc. for professorship accounts.
• New Faculty Secretaries: Katherine Mims and Lindsey Reed.
  A few reminders concerning faculty secretaries:
  o They are not responsible for your personal work or emails
  o They are not authorized to work overtime; must leave by 4:45 p.m.
  o With all 13 offices moves complete it is strongly suggested that you not use the faculty secretaries area as a satellite office. If any faculty members are in need of items to make their office suitable, please ask and it will be accommodated.
• Summer Research – Congratulations to all those who have completed their summer research. If you have completed any publications over the summer please bring a copy to the Dean.
• AALS January 7, 2010 hosted in New Orleans. The law school will be hosting a Jazz night in Roussel Hall at 7:30 pm.
• H1N1 Virus Alert: Dean Jumonville is on a committee and will report back to the faculty with the precautions for the law school.
• The Provost has asked that all faculty by-laws be standardized across campus.
• Exam Type and Grades: It was reported by Fr. Moore that if you are choosing to change the type of exam you intend to give you must report this to Pam Meyers at the start of the semester. This will ensure that there are no mishaps with the exam schedule. Also, he reported that all bump-ups should be submitted at the same time with your final grades.
There will be no back and forth with numbers and names; this ruins the anonymity of the exam number system.

- Dominican Conference Center Renovations: The preliminary drawings have been approved and construction is set to begin around November or December. Offices that will be housed there now are Law Clinic and Career Services. With the move of these departments the Emeriti faculty will take over the Career Services office and the Westerfield Fellows will move to the Clinic space.
- Future Plans for the Campus: Law School would acquire St. Mary’s and renovate into Student Center with classroom space on second floor. This would allow us to demolish the Broadway Activities Center and convert it to greenspace.
- Request of the Dean to Committees: He has asked that all committees actually have meetings and try not to make decisions over email.

ANNOUNCEMENTS:

- Professor Neilson suggested that mobile devices should not be allowed in the classroom. It was suggested that this item be put on the agenda for the September meeting in order to make it a faculty policy.
- Faculty Get Together on Friday, August 28 will now be held at Professor Lorio’s house.

APPROVAL OF MINUTES: May 12 minutes approved and May 21 minutes approved.

COMMITTEE REPORTS:
Faculty Appointments Committee: Professor Tooley-Knoblett reported on the request of adjunct approval for Florian Buchler; this will be deferred until the next meeting. It was noted that there are six applications for Civil Law Tradition positions and ten applications for other positions. Currently we have two positions open with the possibility of a third. Also, there is still the open Entertainment Law position.

OLD BUSINESS:
1. Employment report from Career Services: Report was distributed and it was asked that there be clarification on employment. (A revised report was requested and will be distributed)

NEW BUSINESS:
1. Minus Grading Guidelines: Curriculum Committee has asked to review the proposed changes from Fr. Moore and bring it back to the faculty at the September meeting.

The meeting was adjourned at 1:45 p.m.

Respectfully submitted,

Lawrence W. Moore, S.J.
Associate Dean for Academic Affairs and ex officio Philip and Eugenie Brooks Distinguished Professor of Law