

# Skills Audit

## How do I conduct my skills audit?

1. Log on to LORA and view your transcript. Click on “Institutional Coursework” to view Law Skills courses at the bottom of the transcript. Each skills course counts for one skill credit. You need eight skills credit to graduate.

Here is a template you may use:

	Traditional Skills Classes	Credit
	<i>Example:</i> ABSKG774001 PROFESSIONAL IN PRACTICE	1
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		

2. Some students may earn skills credit in their regular academic courses. Below is an index of academic courses that earn skill credit. Fill in the audit above with those courses you have completed. (Add more lines if necessary)

<b>Course Number</b>	<b>Course/Professor</b>	<b>Skills Credit</b>
L817	Mediation /Arbitration [Harges] [Pilie]	1
L823	First Amendment [Medina]	1
L832-001	Immigration & Nationality [Medina]	1
L861-001	Trial Practice Seminar [Lecesne]	1
L867-001	Business Planning [Drury]	1
L878 -001	International Law [Woods]	1
L886-003	Environmental Law Sem: Advocacy Project [Cufone]	1
L885-001	Gender Law in Practice [Medina]	1
L896-003	Prof. Sem.: Basic Trans Drafting [Lennox]	1
L897	Clinical Seminar	3 per semester
L900	Academic Externship	1
LCIV-L900-001	Civil Law of Persons [Wallace] enrolled Fall 2012 to present	1
LCIV-L900-052	Civil Law of Persons [Varnado] Enrolled Spring 2015	1
LCIV-L920-002	Civil Law Donations and Trust [Wallace] Enrolled Spring 2013 to present	1
L924-001	Human Rights Advocacy Proj II [Woods]	1
L961-051	Trial Advocacy [Ciolino]	1

3. Some students may earn skill credit through other opportunities such as attending professional legal CLE's. To ensure you receive skill credit for attending such programs, students are responsible for completing the "Application to Receive Skill Credit." The form is provided on the law skills webpage. Students must submit a hardcopy of the application to Prof. Brown who will review and post credit accordingly. **Please note: Not all CLE's will earn skill credit. Do not assume that a CLE will count as part of the skill requirement.**
  
4. In early December and late March, the Office of Skills will conduct an official Skills Audit and send a confirmation email to students they are SKILLS CERTIFIED or that the student is deficient and the Office will not certify for graduation until successful completion of skill courses. DO NOT WAIT FOR THIS OFFICIAL AUDIT TO ENSURE YOU ARE IN COMPLIANCE. We offer many opportunities to earn skill credit throughout your two or three years in law school including recorded sessions, please do not wait or expect us to offer opportunities at the very end of your last semester. (Your failure to plan is not our emergency). Note: Students have been unable to graduate due to deficient skill credit.
  
5. Remember: Skills course are a great way to showcase skill development on your transcript. We encourage many students to take advantage of the opportunities beyond the eight threshold requirement. Please visit our webpage for more information regarding the LOCAL RULES and SKILL CALENDAR: [www.loyno.edu/lawskills](http://www.loyno.edu/lawskills)

