

AMERICAN BAR ASSOCIATION
SECTION OF LEGAL EDUCATION AND ADMISSIONS TO THE BAR
FALL 2004 LAW SCHOOL ANNUAL QUESTIONNAIRE

PART III - LIBRARY

SCHOOL NUMBER 64

Law School Name Loyola University New Orleans

City New Orleans State LA

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Ending Month of Library Fiscal Year (Number of Month) 7

**SECTION 1 - INFORMATION RESOURCES
FOR PROFILING PURPOSES (2003-04 Fiscal Year)**

	a. Added during fiscal year	b. Withdrawn during fiscal year	c. Held at end of fiscal year
1. Titles (excluding non-book titles)	<u>2,285</u>	<u>138</u>	<u>71,943</u>
2. Microform titles	<u>2,171</u>	<u>10</u>	<u>41,240</u>
3. Question deleted in 2003.			
4. Other non-book titles	<u><u>37</u></u>	<u><u>0</u></u>	<u><u>707</u></u>
5. Total titles (1+2+3+4)	<u>4,493</u>	<u>148</u>	<u>113,890</u>
6. Number of active serial subscriptions			<u>3,806</u>
7. Number of active serial titles			<u>3,391</u>
8. If library is a federal depository, what percentage of items are selected?			<u>13.0</u>
9. Volumes (excluding microforms)	<u>6,896</u>	<u>1,723</u>	<u>198,251</u>
10. Volume equivalent of microforms	<u>7,713</u>	<u>0</u>	<u>139,899</u>
11. Total volumes and volume equivalents held (9+10)	<u>14,609</u>	<u>1,723</u>	<u>338,150</u>

SECTION 3 - PERSONNEL

	FTE	Hours
20. Number (in FTE's) of part-time librarians: (Do NOT include professional full-time librarians here; they are included in Part V - Profiles).	<u>0.0</u>	
21. Number (in FTE's) of full-time and part-time library support staff (excluding hourly students and other temporary support staff):	<u>10.0</u>	
22. Question moved to Part 7, Technology Section in 2003.		
23. Question moved to Part 7, Technology Section in 2003.		
24. Number (in FTE's) of other part-time professional staff in the library:	<u>0.0</u>	
25. Number of hours worked by hourly students and other temporary employees, last fiscal year:		<u>3,101</u>
26. Number of hours in a standard work week for full-time support staff:		<u>37.5</u>

SECTION 4 - LIBRARY PHYSICAL FACILITIES

27. Net square feet of space assigned for library purposes:		<u>50,703</u>
28. Linear feet of shelving capacity:		
a. Total feet of shelving capacity available for library materials		<u>39,038</u>
b. Linear feet currently occupied by library materials		<u>29,864</u>
29. Number of volumes in the collection counted in question 11 which are stored off-site and systematically retrievable:		<u>0</u>
30. Number of volumes counted in question 11 which are stored off-site and not systematically retrievable:		<u>1,200</u>
31. Number of carrel seats available for library users:		<u>134</u>
32. Number of non-carrel seats available for library users:		<u>314</u>
33. Total seats available for library users: (Question 31 + Question 32):		<u>448</u>

SECTION 5 - HOURS OF LIBRARY OPERATION

	Regular Schedule	Abbreviated Schedule
34. Number of hours per week library is open:	<u>107</u>	<u>55</u>
a. Hours per week professional staff on duty:	<u>64</u>	<u>47</u>
b. Hours per week only full-time support staff on duty:	<u>43</u>	<u>13</u>
c. Hours per week only students or other part- time staff on duty:	<u>0</u>	<u>0</u>
35. Number of hours of reference service provided per week:	<u>64</u>	<u>47</u>
36. Number of weeks per year library operates on :		
a. Abbreviated Schedule <u>9</u>		
b. Expanded Schedule <u>4</u>		