

HOW TO REGISTER FOR SKILLS COURSES

STEP 1:

Read the **NEW** Local Rules

www.law.loyno.edu/local-rules

(print copies distributed around campus)

STEP 2:

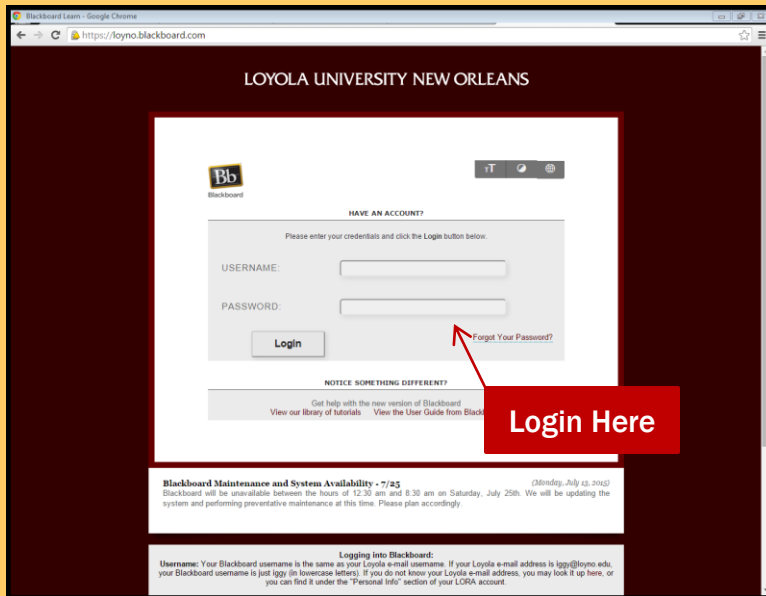
View skills calendar.
law.loyno.edu/skills-course-calendar

The screenshot shows the homepage of the Skills Course Calendar at Loyola University New Orleans. The page features a navigation bar with links for JURIS DOCTOR, LL.M. IN U.S. LAW, LAW CLINIC, SKILLS + EXPERIENTIAL LEARNING, and BAR EXAM PREP. A sidebar on the left contains links for 'About the College of Law', 'Admissions', 'Programs of Study', 'Skills + Experiential Learning', 'Achievements + Research', 'Faculty + Staff', 'Resources', 'APPLY NOW', 'QUICK LINKS', and 'UPCOMING EVENTS'. The main content area is titled 'Skills Course Calendar' and includes a welcome message: 'Welcome back and get ready for a great Fall Semester!' followed by a paragraph about skills classes. Below this, there is a list of skill courses organized by semester: Fall 2015, August, September, October, November, December, Spring 2015, January, February, March, and April.

The screenshot shows the 'January Skills Courses' page. It features a navigation bar with links for JURIS DOCTOR, LL.M. IN U.S. LAW, LAW CLINIC, SKILLS + EXPERIENTIAL LEARNING, and BAR EXAM PREP. A sidebar on the left contains links for 'About the College of Law', 'Admissions', 'Programs of Study', 'Achievements + Research', 'Faculty + Staff', 'Resources', 'APPLY NOW', 'QUICK LINKS', and 'UPCOMING EVENTS'. The main content area is titled 'January Skills Courses' and lists three courses: 1) 'SKP-011615: Resume and Cover Letter Workshop' on Friday, January 16th (9:00a.m. to 12:00p.m.) (111), with a description of a self-guided edit class; 2) 'SKL-012315: Professional and Ethical Dilemmas' on Friday, January 23rd (1:00p.m. to 4:00p.m.) (308), with a description of a discussion class; and 3) 'SKL-01222315: Trial Witness Role Play' on Thursday, January 23rd (8:00a.m. to 12:00p.m.) or (1:30p.m. to 5:00p.m.) - [United States District Court - Eastern Division], Friday, January 24th (8:00a.m. to 12:00p.m.) or (1:30p.m. to 5:00p.m.) - [United States District Court - Eastern Division], and Saturday, January 25th (8:00a.m. to 12:00p.m.) [Loyola College of Law], with a description of a trial competition.

STEP 3:

Enroll via Blackboard.
www.loyno.blackboard.com



The screenshot shows the Blackboard login page for Loyola University New Orleans. The page has a dark red header with the university name. Below the header is a white login form with the Blackboard logo and a 'Login' button. A red arrow points to the 'Login' button with a red box containing the text 'Login Here'. There is also a 'Forgot Your Password?' link. At the bottom, there is a maintenance notice and a 'Logging into Blackboard' section.

LOYOLA UNIVERSITY NEW ORLEANS

Blackboard

HAVE AN ACCOUNT?

Please enter your credentials and click the Login button below.

USERNAME:

PASSWORD:

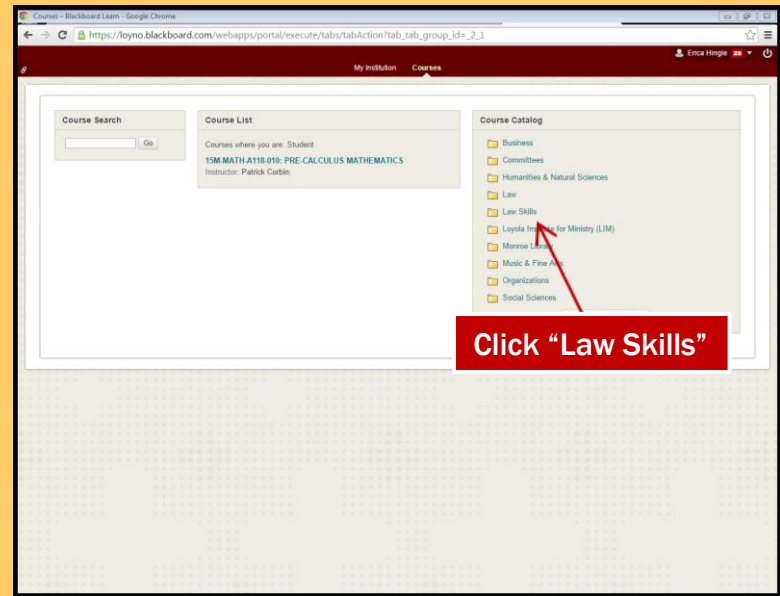
Login [Forgot Your Password?](#)

NOTICE SOMETHING DIFFERENT?

Get help with the new version of Blackboard
View our library of tutorials View the User Guide from Blackboard

Blackboard Maintenance and System Availability - 7/25
Blackboard will be unavailable between the hours of 12:30 am and 8:30 am on Saturday, July 25th. We will be updating the system and performing preventative maintenance at this time. Please plan accordingly.

Logging into Blackboard:
Username: Your Blackboard username is the same as your Loyola e-mail username. If your Loyola e-mail address is lgy@loyno.edu, your Blackboard username is just lgy (in lowercase letters). If you do not know your Loyola e-mail address, you may look it up here, or you can find it under the "Personal Info" section of your LORA account.



The screenshot shows the Blackboard course catalog page. The page has a dark red header with 'My Institution' and 'Courses' tabs. Below the header is a white course catalog page with a search bar, a course list, and a course catalog sidebar. A red arrow points to the 'Law Skills' link in the course catalog sidebar with a red box containing the text 'Click "Law Skills"'. The course list shows '15M-MATH4118-018: PRE-CALCULUS MATHEMATICS' by Patrick Corbin.

Course Search

Course List

Courses where you are: Student

15M-MATH4118-018: PRE-CALCULUS MATHEMATICS
Instructor: Patrick Corbin

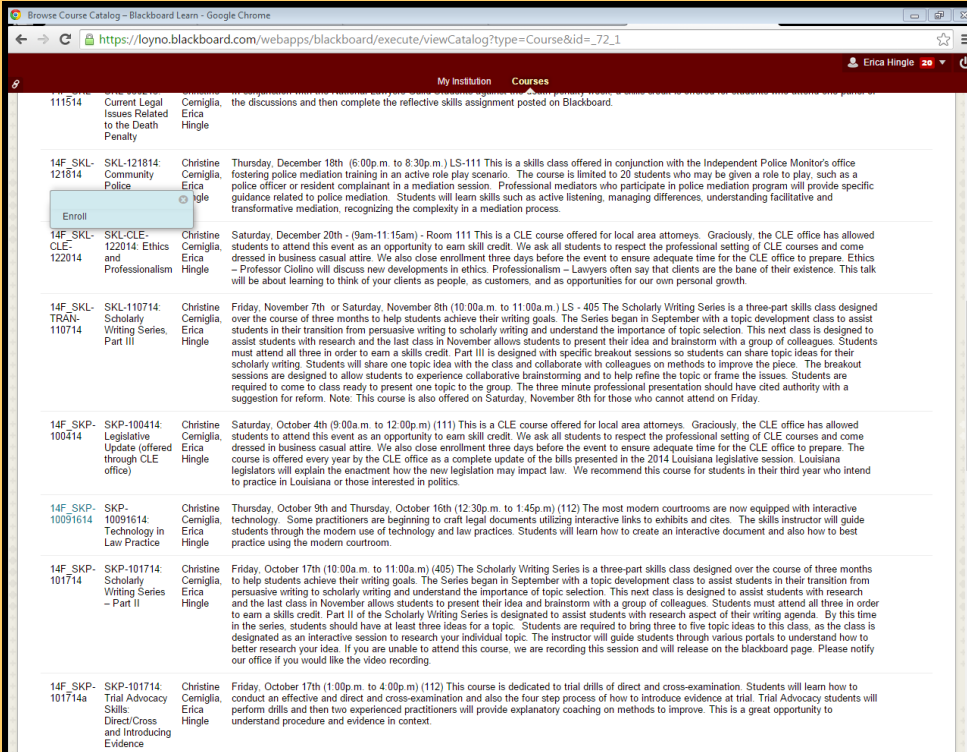
Course Catalog

- Business
- Committees
- Humanities & Natural Sciences
- Law
- Law Skills
- Loyola Institute for Ministry (LIM)
- Marrow Library
- Music & Fine Arts
- Organizations
- Social Sciences

Click "Law Skills"

STEP 3:

Browse courses and self-enroll. (click on drop down menu and select “enroll”)

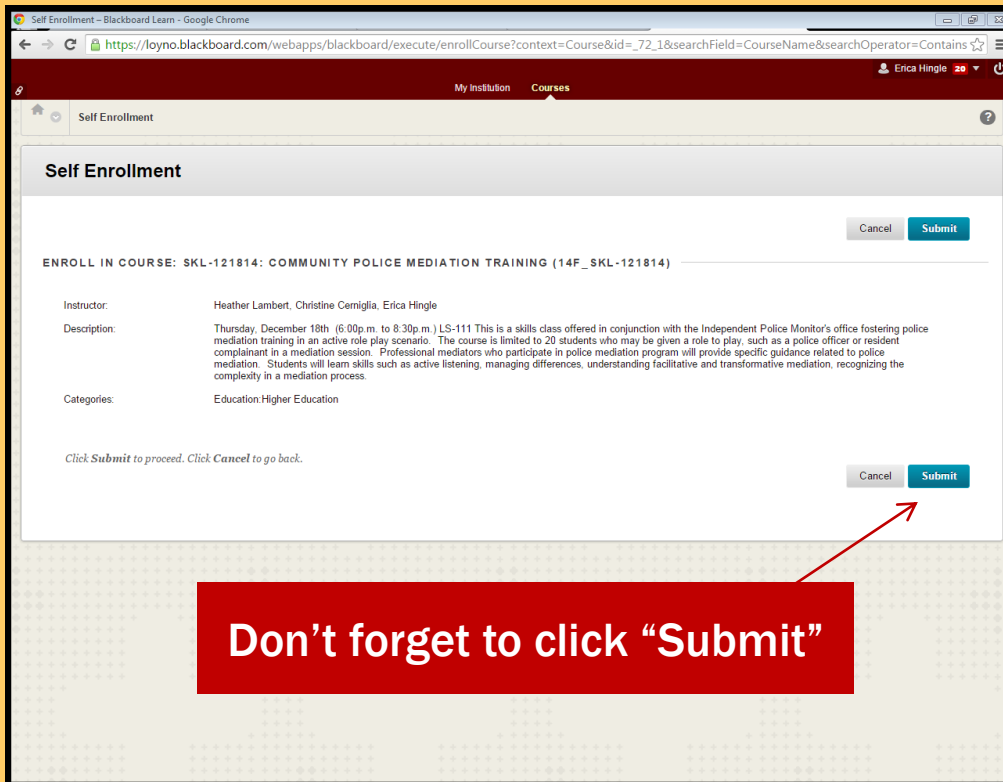


The screenshot shows a web browser window displaying a Blackboard course catalog. The URL is https://loyno.blackboard.com/webapps/blackboard/execute/viewCatalog?type=Course&id=_72_1. The page shows a list of courses with columns for course ID, title, instructor, and description. An 'Enroll' button is visible in the first column of the second course row.

Course ID	Course Title	Instructor	Description
111514	Current Legal Issues Related to the Death Penalty	Cerniglia, Erica Hingle	the discussions and then complete the reflective skills assignment posted on Blackboard.
14F-SKL-121814	SKL-121814: Community Police	Christine Cerniglia, Erica Hingle	Thursday, December 18th (6:00p m to 8:30p m) LS-111 This is a skills class offered in conjunction with the Independent Police Monitor's office fostering police mediation training in an active role play scenario. The course is limited to 20 students who may be given a role to play, such as a police officer or resident complainant in a mediation session. Professional mediators who participate in police mediation program will provide specific guidance related to police mediation. Students will learn skills such as active listening, managing differences, understanding facilitative and transformative mediation, recognizing the complexity in a mediation process.
14F-SKL-CLE-122014	SKL-CLE-122014: Ethics and Professionalism	Christine Cerniglia, Erica Hingle	Saturday, December 20th - (9am-11:15am) - Room 111 This is a CLE course offered for local area attorneys. Graciously, the CLE office has allowed students to attend this event as an opportunity to earn skill credit. We ask all students to respect the professional setting of CLE courses and come dressed in business casual attire. We also close enrollment three days before the event to ensure adequate time for the CLE office to prepare. Ethics – Professor Ciolino will discuss new developments in ethics. Professionalism – Lawyers often say that clients are the bane of their existence. This talk will be about learning to think of your clients as people, as customers, and as opportunities for our own personal growth.
14F-SKL-TRAN-110714	SKL-110714: Scholarly Writing Series, Part III	Christine Cerniglia, Erica Hingle	Friday, November 7th or Saturday, November 8th (10:00a m to 11:00a m) LS - 405 The Scholarly Writing Series is a three-part skills class designed over the course of three months to help students achieve their writing goals. The Series began in September with a topic development class to assist students in their transition from persuasive writing to scholarly writing and understand the importance of topic selection. This next class is designed to assist students with research and the last class in November allows students to present their idea and brainstorm with a group of colleagues. Students must attend all three in order to earn a skills credit. Part III is designed with specific breakout sessions so students can share topic ideas for their scholarly writing. Students will share one topic idea with the class and collaborate with colleagues on methods to improve the piece. The breakout sessions are designed to allow students to experience collaborative brainstorming and to help refine the topic or frame the issues. Students are required to come to class ready to present one topic to the group. The three minute professional presentation should have cited authority with a suggestion for reform. Note: This course is also offered on Saturday, November 8th for those who cannot attend on Friday.
14F-SKP-100414	SKP-100414: Legislative Update (offered through CLE office)	Christine Cerniglia, Erica Hingle	Saturday, October 4th (9:00a m to 12:00p m) (111) This is a CLE course offered for local area attorneys. Graciously, the CLE office has allowed students to attend this event as an opportunity to earn skill credit. We ask all students to respect the professional setting of CLE courses and come dressed in business casual attire. We also close enrollment three days before the event to ensure adequate time for the CLE office to prepare. The course is offered every year by the CLE office as a complete update of the bills presented in the 2014 Louisiana legislative session. Louisiana legislators will explain the enactment how the new legislation may impact law. We recommend this course for students in their third year who intend to practice in Louisiana or those interested in politics.
14F-SKP-10091614	SKP-10091614: Technology in Law Practice	Christine Cerniglia, Erica Hingle	Thursday, October 9th and Thursday, October 16th (12:30p m to 1:45p.m) (112) The most modern courtrooms are now equipped with interactive technology. Some practitioners are beginning to craft legal documents utilizing interactive links to exhibits and cites. The skills instructor will guide students through the modern use of technology and law practices. Students will learn how to create an interactive document and also how to best practice using the modern courtroom.
14F-SKP-101714	SKP-101714: Scholarly Writing Series – Part II	Christine Cerniglia, Erica Hingle	Friday, October 17th (10:00a m to 11:00a m) (405) The Scholarly Writing Series is a three-part skills class designed over the course of three months to help students achieve their writing goals. The Series began in September with a topic development class to assist students in their transition from persuasive writing to scholarly writing and understand the importance of topic selection. This next class is designed to assist students with research and the last class in November allows students to present their idea and brainstorm with a group of colleagues. Students must attend all three in order to earn a skills credit. Part II of the Scholarly Writing Series is designated to assist students with research aspect of their writing agenda. By this time in the series, students should have at least three ideas for a topic. Students are required to bring three to five topic ideas to this class, as the class is designated as an interactive session to research your individual topic. The instructor will guide students through various portals to understand how to better research your idea. If you are unable to attend this course, we are recording this session and will release on the blackboard page. Please notify our office if you would like the video recording.
14F-SKP-101714a	SKP-101714: Trial Advocacy Skills: Direct/Cross and Introducing Evidence	Christine Cerniglia, Erica Hingle	Friday, October 17th (1:00p m to 4:00p m) (112) This course is dedicated to trial drills of direct and cross-examination. Students will learn how to conduct an effective and direct and cross-examination and also the four step process of how to introduce evidence at trial. Trial Advocacy students will perform drills and then two experienced practitioners will provide explanatory coaching on methods to improve. This is a great opportunity to understand procedure and evidence in context.

STEP 3:

Note: You must enroll at least **24 hours** in advance to receive credit for a skills course.



The screenshot shows a web browser window displaying the Blackboard Self Enrollment page. The page title is "Self Enrollment" and the URL is "https://loyno.blackboard.com/webapps/blackboard/execute/enrollCourse?context=Course&id=_72_1&searchField=CourseName&searchOperator=Contains". The page content includes a "Self Enrollment" header, a "Cancel" button, and a "Submit" button. Below this, the course information is displayed: "ENROLL IN COURSE: SKL-121814: COMMUNITY POLICE MEDIATION TRAINING (14F_SKL-121814)". The instructor is listed as "Heather Lambert, Christine Cerniglia, Erica Hingle". The description states: "Thursday, December 18th (6:00p.m. to 8:30p.m.) LS-111 This is a skills class offered in conjunction with the Independent Police Monitor's office fostering police mediation training in an active role play scenario. The course is limited to 20 students who may be given a role to play, such as a police officer or resident complainant in a mediation session. Professional mediators who participate in police mediation program will provide specific guidance related to police mediation. Students will learn skills such as active listening, managing differences, understanding facilitative and transformative mediation, recognizing the complexity in a mediation process." The categories are "Education: Higher Education". At the bottom of the page, there is a "Cancel" button and a "Submit" button. A red arrow points to the "Submit" button. Below the screenshot, a red box contains the text "Don't forget to click 'Submit'" in white.

Self Enrollment

Cancel Submit

ENROLL IN COURSE: SKL-121814: COMMUNITY POLICE MEDIATION TRAINING (14F_SKL-121814)

Instructor: Heather Lambert, Christine Cerniglia, Erica Hingle

Description: Thursday, December 18th (6:00p.m. to 8:30p.m.) LS-111 This is a skills class offered in conjunction with the Independent Police Monitor's office fostering police mediation training in an active role play scenario. The course is limited to 20 students who may be given a role to play, such as a police officer or resident complainant in a mediation session. Professional mediators who participate in police mediation program will provide specific guidance related to police mediation. Students will learn skills such as active listening, managing differences, understanding facilitative and transformative mediation, recognizing the complexity in a mediation process.

Categories: Education: Higher Education

Click **Submit** to proceed. Click **Cancel** to go back.

Cancel Submit

Don't forget to click "Submit"

STEP 4:

- **Attend class and sign the official attendance sheet.**

ENJOY!