Loyola University New Orleans  
College of Law  

Minutes of Faculty Meeting  
August 21, 2007  


DEAN’S REPORT  

- Dean Bromberger welcomed everyone back to the new school year, especially Jeanne Woods returning from a leave; then introduced the new visitor, Andrew Miller, and the new Westerfield Fellows: Caroline Fayard and Adam Lamparello.

- The entering freshmen class numbers 318 with the average gpa slightly higher than last year’s class (3.31). The average LSAT is 151.

- Budgets have been restored; there are gifts coming in, and the law school is in generally good financial position.

- The ABA inspected the Mexican program and it received a good review. The Dean complimented Prof. Vetter and others involved.

- Prof. Hugg and others are commended also for the European summer program which has been such a success as well.

- Emergency preparedness:  
  The University is publicizing the emergency preparedness plan. Please be sure to take one of the wallet-sized cards being distributed with pertinent information. Also you may go the Academic Affairs website for complete information:  
  http://www.loyno.edu/provost/disaster_preparedness.htm

  Dane Ciolino and Brian Huddleston are looking into on-line teaching as part of emergency planning. Blackboard will be an important part of maintaining contact with students during any evacuation. Blackboard will be available at the same site: http://loyno.blackboard.com/.
The Dean complimented the faculty on the quality and quantity of their scholarship.

The Dean asked the faculty to be active in their input during the faculty searches going on this year.

**APPROVAL OF MINUTES:** May minutes were approved unanimously with the addition of a Prof. Rabalais’ attendance noted.

**COMMITTEE REPORTS:** Appointments Committee (Whipple)

Three faculty positions (including an Entertainment Law Chair) and four Westerfield fellows are the focus of the Appointments Committee this year. If anyone knows of a candidate, please let the committee know. Hiring at the associate and full professor levels is a definite possibility. A meeting will be scheduled for the faculty to give input to the Committee very soon.

**OLD BUSINESS:** NONE

**NEW BUSINESS:**

1. **MOTION:** Summer Admissions Program: Adoption of Policy Prohibiting Release of Grades to Unsuccessful Applicants (Ciolino) Motion seconded by Prof. Whipple.

   Faculty who teach in the summer conditional admit program supported this motion. Dean Allison-Davis gave the admissions side of the discussion. Students want to know how they id and if they should consider re-applying. The faculty do not want to be put in the position of having to discuss or justify their grading of a student’s paper for several reasons.

   **VOTE:** AYES carried in the voice vote. NAYS 1

2. Approval of Adjunct: Keith Hall (postponed until next meeting).

3. Conciliation committee: 1 member, 1 alternate (3 yr. term) 2007-10 (Steve Higginson unanimous /no alternate chosen)

   Space Allocation committee: 1 member, (4 yr. term) 2007-11 (Jim Viator, unanimous)

The meeting adjourned at 2:00 p.m.

Respectfully submitted,

Lawrence W. Moore, S.J.
Associate Dean for Academic Affairs and ex officio Philip and Eugenie Brooks Distinguished Professor of Law

LWM/hb
Loyola University New Orleans
College of Law

Minutes of Faculty Meeting
September 11, 2007

Faculty Members Present: Algero, Bilbe, Bromberger, Ciolino, Garda, Gruning, Harges, Higginson, Klebba, LeCesne, Lepow, Lorio, Lovett, Lunney, Medina, Moore, Puder, Rabalais, Verchick, Vetter, Woods; Clinic: Buchert, Molina, Singer; Library: Moore E, Norton; Westerfield Fellows: Chanbonpin, Sautter; Visiting Faculty: Drury, Miller; Administration: Allison-Davis, Jumonville.

DEAN’S REPORT

• Katrina Construction Law Clinic: The State attorney general’s office has awarded a contract to the Law School thanks to the help of Profs. Harges and Snead and Bradley Black of the Katrina Law Clinic. At this time plans for housing the clinic are being made it is hoped that things can be worked out with the Dominican Conference.

• The Dean met recently with Arnie Fielkow (city council), a Hornets’ team representative, and a member of the administration at Tulane University and reported that they will work together to put on a “Katrina Conference” (sports/disaster) during the NBA Allstar games in New Orleans in Spring 2008. Hopefully, the NBA will be involved. The law school plans to provide money for entertaining and publicity. It will be good publicity for all involved.

• Faculty are asked to let classes out on time. The clocks are finally synchronized so everyone should be on the same time.

• A self-study meeting is planned for October 18, from noon - 2pm. Prof. LeCesne said that materials will be distributed prior to the meeting. The AALS site visit will be in Spring 2008.

ANNOUNCEMENTS:

• A faculty survey has been distributed.

• There will be a potluck dinner to welcome new faculty at Prof. Isabel Medina’s home at 7 pm on Oct. 6.

APPROVAL OF MINUTES: August minutes were approved unanimously.

COMMITTEE REPORTS:
Appointments Committee (LeCesne)

Prof. LeCesne reported that the Committee is going through AALS register to set up interviews for the weekend of October 25 for faculty and Westerfield positions. If the faculty know of anyone who might be receptive to an invitation to interview please contact a member of the committee. He hoped to conclude interviews by Christmas.

Prof. Verchick welcomed faculty input to develop a list of needs. Areas of interest at this time are sports law, civil procedure, successions, civil law, business organizations, common law property, admiralty.

OLD BUSINESS:
1. Approval of adjunct Keith Hall.
   VOTE: unanimous.

NEW BUSINESS: NONE.

The meeting adjourned at 1:20 p.m.

Respectfully submitted,

Lawrence W. Moore, S.J.
Associate Dean for Academic Affairs and
ex officio Philip and Eugenie Brooks Distinguished Professor of Law

LWM/hb
Loyola University New Orleans
College of Law

Minutes of Faculty Meeting
October 9, 2007

Faculty Members Present: Algero, Bilbe, Bromberger, Ciolino, Custos, Garda, Gruning, Harges, Higginson, Klebba, Lepow, Lorio, Lovett, Lunney, Medina, Moore, Neilson, Puder, Rousseau, Vetter, Wallace, Whipple, Woods; Clinic: No one; Library: Huddleston, Moore E, Pope, Scoggin, Wagar; Westerfield Fellows: Chanbonpin, Crier, Sautter; Visiting Faculty: Drury, Miller; Administration: Allison-Davis, Jumonville.

DEAN’S REPORT
• The Dean of Georgetown Law School is pleased with our joint program.
• Hon. Pascal Calogero has been awarded the Fourth Annual Dwight D. Opperman Award for Judicial Excellence. Thanks for the nice turnout.
• Our Fellows are interviewing. If you know someone at one of the school where they are applying, please give them a call.
• LA bar results for summer: First time pass 72%; overall 64%. Discussion followed about possible reasons. One suggestion–meet with 2L’s and encourage them to take bar courses. Some wanted to know how many were repeat takers. The Dean said he is doing a study to answer some of the questions raised.

ANNOUNCEMENTS:
APPROVAL OF MINUTES: September minutes were approved unanimously.

COMMITTEE REPORTS:
Appointments Committee (Whipple)

Prof. Whipple reported that 36 candidates are scheduled for interviews with the committee. Following those interviews candidates will be scheduled for campus visits. He thanked the committee for all their hard work. Prof. Garda mentioned that there is a special committee for the entertainment law position and interviews are going to be held in January and February 2008.

OLD BUSINESS: None.

NEW BUSINESS: Carried over to November.
The meeting was adjourned at 1:35 p.m.

Respectfully submitted,

Lawrence W. Moore, S.J.
Associate Dean for Academic Affairs and
ex officio Philip and Eugenie Brooks Distinguished
Professor of Law

LWM/hb
Faculty Members Present: Algero, Bilbe, Bromberger, Ciolino, Custos, Garda, Gruning, Higginson, Klebba, LeCesne, Lepow, Lorio, Lovett, Medina, Moore, Neilson, Normann, Puder, Rousseau, Vetter, Wallace, Whipple; Clinic: Buchert, Snead; Library: Huddleston, Norton, Scoggin, Wagar; Westerfield Fellows: Crier, Kanwar; Visiting Faculty: Drury, Miller; Administration: Allison-Davis, Jumonville.

DEAN’S REPORT:

• Two offers have been made. Drury has accepted. The other candidate will call tomorrow.
• The Dean has spoken with the Provost about the position the faculty inquired about. He is optimistic about an affirmative response.
• The Mediation Clinic is up and operating. Files are coming in. The Katrina Construction Mediation Clinic will be going full ahead soon.
• Update on class-action lawsuit brought by student who attended another law school during the Katrina semester (Fall ‘05) claiming unjust enrichment by the law school since he had to pay Loyola tuition. He received a summary judgment with prejudice. (Note: there were 300 students in 68 law schools around the country paying our tuition and 300 in Houston.)
• Elizabeth Moore is leaving the law library for a job in the Library of Congress where she can be closer to her family. We will miss her and wish her the very best.
• Hiring: prospective Fellows candidates are being given a grace period to respond to an offer from us in order to allow them to see if an ordinary faculty position may materialize for them.

ANNOUNCEMENTS:

• The faculty-staff holiday party will take place this Friday at 3:30 p.m. on the fourth floor law school lobby.
• Faculty are encouraged to attend the AALS January meeting.

APPROVAL OF MINUTES: The October minutes were approved unanimously with the inclusion of mention that Adjunct Walter Wolf was approved to teach a new course: International Law Sem: Use of Force.

COMMITTEE REPORTS:
Appointments Committee.  Prof. Whipple mentioned that Jack Preis has accepted a position at the University of Richmond. The Dean thanked all those who worked on the appointments committee for a superb job, and the faculty who participated.

Self Study Committee.  Brian Huddleston reported that the faculty approved the self study 18 to 0, with one abstention at the final meeting. Dian Knoblett-Tooley requested the faculty set up a committee to consider COIF. The Dean agreed to appoint an ad hoc committee to study the COIF possibility. This will be reflected in the self-study. Dean Bromberger thanked Dian and the whole committee for a great job on completing the study two months ahead of the scheduled deadline.

OLD BUSINESS:
1. Approval of Foreign Studies Program: item postponed until Prof. Hugg is in attendance.

NEW BUSINESS:
2. Minutes of October reflect that this item was covered in that month.
3. Discussion about continuing LCIVL950 (Louisiana Law Seminar) and other options took several minutes. It was noted that there is now a full-time academic support person, Marie Tufts, on board who can be involved in a coordinated effort aimed at bar passage rate improvement.

MOTION: Prof. Gruning moved that this issue be relegated to the curriculum and bar passage committee. Prof. Vetter seconded the motion. The question was called. The vote was unanimous in favor.

The remaining two agenda items will be taken up at the January meeting.

The meeting was adjourned at 1:45 p.m.

Respectfully submitted,

Lawrence W. Moore, S.J.
Associate Dean for Academic Affairs and ex officio Philip and Eugenie Brooks Distinguished Professor of Law

LWM/hb

DEAN’S REPORT:

• Trey Drury and Joanna Kalb have accepted offers with the law school.
• Fellows hiring is still incomplete.
• The dean is glad there is some interest among the faculty for doing a curriculum review.
• There will be a 3 - 3 ½% raise pool for faculty this year.
• The dean reported that a student was robbed in the early evening on the first day of classes. He has asked Andy to look into the cost of hiring a security car patrolling service.
• The dean offered some statistical information to correct inaccurate statements made at the last faculty meeting. (There is a 3 ½% attrition rate at LSU, not 15%. Cutting the first year class by 50 students to 200 students ($1.7 million revenue loss) would necessitate cutting 8 or 9 faculty positions. Sixty percent of those failing the summer 2007 bar had a LSAT score of 150 or higher. It is important that the committee reviewing our efforts towards improving bar passage rates be aware of this fact.)

ANNOUNCEMENTS:

• Law Library Director Mike Whipple bid farewell to Law Library Deputy Director Elizabeth Moore who is moving to the D.C. area to be near family and work at the Library of Congress.

APPROVAL OF MINUTES: The December minutes were approved unanimously.

COMMITTEE REPORTS:

Appointments Committee. Prof. Whipple reported that interviews will begin in February for the Entertainment law position. Prof. Verchick asked faculty for input if they know of someone with a national or international reputation. Students in the music/business program will be able to take courses from this person. The person hired will have to qualify for tenure (scholarly work and accomplishments will be needed). The Dean added that this position is built
into the operating budget; it is not endowed.

**Curriculum Committee.** Prof. Rabalais said that although the committee hasn’t had a formal vote, there was much support for bringing the proposed Certificate in Taxation proposed by Profs. Lepow and Neilson to the faculty for consideration at this time. Fr. Moore spoke for approval on condition of 2.5 g.p.a. graduation requirement for those receiving the certificate. He added that all certificates should have this g.p.a. requirement. Profs. Lepow and Neilson agreed. Prof. Klebba suggested exempting the Common Law and Civil Law Certificates from the 2.5 g.p.a. requirement.

The MOTION to approve the Certificate in Taxation as set forth in the curriculum committee memo of September 11, 2007 (see attached) was approved unanimously.

**OLD BUSINESS:**
1. Approval of Foreign Studies Program: Profs. Hugg, Klebba, and Vetter described the study abroad programs in Vienna, Moscow, Mexico and Brazil. Ursula Kriebaum was approved as a new adjunct professor in the Vienna Program.  
   VOTE: UNANIMOUS approval for the proposed summer foreign studies program.

**NEW BUSINESS:**
2. Discussion of the accuracy of Loyola law school graduates’ employment statistics and the reporting of these publicly ended with the following motion.

   MOTION: The law faculty requests that the Student-Faculty Relations Committee confer with Career Services Director Pam Occhipinti to receive more detailed information regarding employment statistics for Loyola Law graduates and report back to the faculty.

   (Two students need to be added to the committee roster. Faculty may e-mail the chair of the Student-Faculty Relations Committee with questions and input for their study.)

   Items 3 and 5 on the agenda will be considered at February’s meeting. Item 4 was withdrawn from the agenda as a non-issue.

   The meeting was adjourned at 2:00 p.m.

   Respectfully submitted,

   Lawrence W. Moore, S.J.  
   Associate Dean for Academic Affairs and  
   ex officio Philip and Eugenie Brooks Distinguished Professor of Law

   LWM/hb
LOYOLA UNIVERSITY NEW ORLEANS
COLLEGE OF LAW

CERTIFICATE IN TAXATION

Requirements:
1. Take twelve credits of taxation classes;
2. Maintain an average of "B" or better in tax classes;
3. Obtain at least a graduating g.p.a. of 2.5;
4. Complete fifty hours (over two (2) filing seasons) of volunteer work for the VITA Program which would also satisfy the students Law and Poverty requirement.

Generally, Introduction to Income Taxation (Tax I) is given in the fall of each year taught by either Professor Neilson or Professor Lepow. Professor Neilson often teaches Tax I in the summer so a typical 2L and 3L would have three or four semesters to take tax classes and achieve twelve credits in the tax area. Tax I is a prerequisite for all other tax classes.

Listed below are the tax courses taught, how often, the number of credit hours and by which professor:

<table>
<thead>
<tr>
<th>Course</th>
<th>Professor</th>
<th>Credits</th>
<th>Taught How Often</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tax I</td>
<td>Neilson/Lepow</td>
<td>3</td>
<td>Once a year (sometimes in the Summer)</td>
</tr>
<tr>
<td>Advanced Individual Income Taxation (Tax II)</td>
<td>Shreves</td>
<td>2</td>
<td>Once a year</td>
</tr>
<tr>
<td>Course</td>
<td>Professor</td>
<td></td>
<td>Taught How Often</td>
</tr>
<tr>
<td>Taxation of Pass Through Entities</td>
<td>Leftwich</td>
<td>3</td>
<td>Once a year</td>
</tr>
<tr>
<td>Federal Taxation of Wealth Transmission</td>
<td>Neilson/Lepow</td>
<td>3</td>
<td>Every other year</td>
</tr>
<tr>
<td>Taxation of Corporations</td>
<td>Neilson/Lepow</td>
<td>2</td>
<td>Every other year</td>
</tr>
<tr>
<td>International Taxation</td>
<td>Lepow</td>
<td>3</td>
<td>Every other year</td>
</tr>
<tr>
<td>State &amp; Local Taxation</td>
<td>Calhoun</td>
<td>2</td>
<td>Every year</td>
</tr>
<tr>
<td>Tax Procedure</td>
<td>Zeller</td>
<td>2</td>
<td>Every year</td>
</tr>
</tbody>
</table>

Page 3 of 4
<table>
<thead>
<tr>
<th>Course</th>
<th>Instructor</th>
<th>Credits</th>
<th>Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taxation of Family Transactions</td>
<td>Lepow</td>
<td>2</td>
<td>Every other year</td>
</tr>
<tr>
<td>Independent Study</td>
<td>Neilson/Lepow</td>
<td>1/2/3</td>
<td>Every year</td>
</tr>
<tr>
<td>Legal Accounting</td>
<td>Haasé</td>
<td>2</td>
<td>Every year</td>
</tr>
<tr>
<td>Tax Seminar</td>
<td></td>
<td>2</td>
<td></td>
</tr>
</tbody>
</table>

This Certificate is not in lieu of a Masters in Taxation which is essential to practice in the tax area; however, this Certificate may be a tool that a student could use to get into a better Masters in Taxation Program.

January 2008
Loyola University New Orleans  
College of Law  

Minutes of Faculty Meeting  
Tuesday, August 22, 2006  

Faculty Members Present: Bilbe, Ciolino, Custos, Gabriel, Garda, Gruning, Harges, Higginson, Hugg, Klebba, LeCesne, Lepow, Lorio, Lovett, Medina, Moore, Neilson, Normann, Quigley, Rabalais, Rousseau, Tooley, Vetter, Wallace, Whipple; Clinic: Buchert, Molina, singer, Snead; Library: Beisenherz, Moore E, Norton; Writing Fellows: Chanbonpin, Crier, Finegan, Sautter, Widulski; Visiting Faculty: Diab, Drury; Administration: Allison-Davis, Jumonville.

DEAN’S REPORT, by Fr. Moore

- The new faculty were introduced: Visitors: Ed Chase and Robert Diab, and William O’Neil; new Westerfield Scholars: Kim Chanbonpin, Shelaswau Crier, and Vik Kanwar, and Christina Sautter.

ANNOUNCEMENTS.

- Asst. Dean of Admissions Michele Allison-Davis gave the first year class statistics. (See attached handout.) The first year advisee list will go out this week.

- Assoc. Dean of Students Stephanie Jumonville gave us the update on our Pine St. Grill. This year Dunbar’s Restaurant will operate our Broadway Campus food service. They plan to have it open from 7am - 7pm Mondays - Fridays, and possible the same hours on Saturday if there is demand.

Faculty members are asked to complete the faculty-secretary evaluation forms by Friday, August 26th. Also, a committee with one or more faculty members will begin interviewing for the secretarial positions that will soon be vacated by Kay Clouatre who will be leaving for a position in Institutional Advancement and Janice Burke who will be leaving in the next few months to move out of state.

The Parking Services office is on campus this week to accommodate faculty and staff in obtaining their permits.

Law Bulletin info: as we are going “paperless” the law bulletin will be available on-line only. We will no longer give a hard copy to give to every incoming student.

Paul Hickey is in charge of updating the webpage now so please contact him with any revisions that need to be made.
• Director of Instructional Resources: Paul Hickey made a presentation to the faculty on the emergency plans for the law school. He asked faculty to familiarize themselves with the new e-mail and blogspot instructions. You can activate and change your password now. Then log in once a month. Blackboard accounts have been set up for all university courses. These will be important in case we have an extended evacuation. (See his memo on Emergency Preparedness dated August 10th, attached.)

This week student information forms will be distributed in your classes asking students for their name, private e-mail account, and phone number outside of this area code. This information is important to our communication with students in case of an evacuation.

MINUTES: May minutes approved unanimously.

COMMITTEE REPORTS: None.

OLD BUSINESS: None

NEW BUSINESS

1. Discuss emergency preparedness. Motion proposed by Prof. Medina:

   MOTION: That the law faculty establish a faculty committee of two or three faculty members to study and make recommendations concerning the law school’s emergency preparedness during hurricane seasons, including:
   • communications: how to ensure that law faculty exercise academic leadership in the law school’s decision-making process, and
   • the advisability of offering a program, like the Houston program, including lessons learned from that program that would help us in offering other such programs;

seconded by Prof. Rabalais.

   VOTE: Voice vote, unanimous. Fr. Moore invited faculty to volunteer for the committee.

Respectfully submitted,

Lawrence W. Moore, S.J.
Associate Dean for Academic Affairs

LWM/hb
Attachments
Loyola University New Orleans  
College of Law  

Minutes of Faculty Meeting  
September 12, 2006


DEAN’S REPORT
• Dean Bromberger expressed his happiness and thankfulness on being able to return to the law school.

• He welcomed the new visiting professors and writing instructors.

• the Dean mentioned the national recognition we’re getting with the faculty who are being recognized for the conferences their putting on and awards they are receiving. Everyone should feel good about the good job we are doing.

ANNOUNCEMENTS
• Assoc. Dean Jumonville announced that lead faculty secretary Janice Burke would be leaving in a few weeks and that a new faculty secretary, Rhonda Brehm, has been hired.

• The Dean will hire a full-time academic support person. The Dean has invited a person with expertise in this area to come to the law school and make suggestions.

• On September 22nd we will have a visit from Berkeley law students and professors who want to learn about what’s going on here since Katrina in environmental law, city planning, housing, land-lord tenant law, etc. If any faculty member wants to be involved please contact Rob Verchick.

• Prof. Lepow noted that her tax workshop was attended by about 120 people. It was recorded and can be found at her website: http://law.loyno.edu/faculty/bio/lepow

• the Kendall Vick Public law Foundation awarded $40,000 in start up funds to the Gillis Long Poverty Law Center for its loan forgiveness program. The award was the result of a grant proposal submitted by Barbara Wilson this past summer. Each year the Foundation
will continue to support the program.

**APPROVAL OF MINUTES:** August minutes: approved unanimously.

**COMMITTEE REPORTS:**

*Faculty Appointments Committee:* Prof. Vetter gave an update on the committee’s work so far. He asked for clarification on the number of people needed and the subject areas. (Three persons, possibly one more needed to replace Rault, Swaim, and supplement Normann/Rousseau.) Areas that need coverage are torts, business, civilian law, natural resources law, torts, maritime law. One faculty member suggested women and people of color are under-represented.) The Dean suggested being selective in hiring, using visitors when possible. Prof. Verchick added that studies have shown that law schools who target individual professors that meet specific criteria are more successful in getting those faculty members.

Prof. Vetter said the committee will bring in candidates and the faculty will decide. Prof. Rabalais said that we need to have some idea of who will want a sabbatical. Tulane is also in the market and may possibly hire three people.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

1. **Parking:** the Dean will re-visit the issue with the new V-P of Institutional Advancement to see if all their spaces must be retained.

   Prof. Vetter suggested getting the names of those who come and go from campus and reserve a space specifically for them. Prof. Rousseau suggested a roving security patrol should be added so that students who have additional security.

The meeting was adjourned at 1:30 p.m.

Respectfully submitted,

Lawrence W. Moore, S.J.
Associate Dean for Academic Affairs

LWM/hb
Attachments
Loyola University New Orleans
College of Law

Minutes of Faculty Meeting
October 11, 2006

Faculty Members Present: Algero, Bilbe, Bromberger, Ciolino, Custos, Garda, Gruning, Harges, Higginson, Hugg, Klebba, Lepow, Lorio, Lovett, Medina, Moore, Neilson, Normann, Quigley, Tooley, Vetter, Wallace, Whipple; Clinic: Buchert, Molina; Library: Moore E, Norton, Pope, Scoggin; Writing Fellows: Chanbonpin, Crier, Finegan, Kanwar, Sautter, Widulski; Visiting Faculty: Diab; Administration: Jumonville.

DEAN’S REPORT

• Construction update: phase 1: the administrative office area is fairly complete; phase 2: the fourth floor Dean’s Suite area will be converted to faculty offices. The first floor clinic area is also being re-done.

• Barbara Wilson will e-mail faculty about moving into the new offices to be created. Please respond quickly so she can make the necessary assignments.

• Travel money is available, but limited. Please let the Dean know asap if you need to travel. (This does not pertain to ALS–and the Dean encourages all who can to attend.)
• the salary freeze should be lifted for 2007-08.

• the parking situation with regards to Institutional Advancement’s spaces will remain as is: their spaces are for department heads and visitors only.

• As some have seen there is an anti-administration blog, but no reference to the law school at present.

• Loyola Law School’s pass rate for first-time takers of the Louisiana bar was 80.4% in Summer 06. (Prof. Lorio suggested that we seek out the repeaters and offer them assistance to help them pass the bar.)

• Graduation this year will be in the New Orleans Arena again.

• Several law schools have sent students to visit our clinic. (It is very good for them to see us and what we are doing. It is good p.r. for us.)

• the Law Clinic received $90,000 from the Episcopal Diocese to hire an additional clinic
professor to help with Katrina related issues.

• We are expecting a few inconveniences at the start of next semester as the new seminar rooms will not be ready by then.

• the net attrition rate from last year to this is 1.5% (8 people). The Dean attributed this to the service they receive here and the open door policy of administrators and availability of faculty.

• the Moot Court auction function will be in the spring. Please support their cause.

• the Admissions Office is out recruiting and find reaction to Loyola is favorable.

ANNOUNCEMENTS
• Assoc. Dean Jumonville reminded the faculty that the swearing is this coming Friday.

• she also announced staff changes: Jessica will do web page updates, exam soft registration and manage the law journals. Marla will be the senior faculty secretary. Two new secretaries will be hired soon.

• Prof. Lovett announced the real estate program coming up on October 20, 3pm, in LS 308, on rebuilding in New Orleans.

APPROVAL OF MINUTES: September minutes were not distributed. They will come out with the October minutes in November.

COMMITTEE REPORTS:
Faculty Appointments committee: A full interview schedule is planned for the AALS meeting in January.

OLD BUSINESS: None

NEW BUSINESS:
1. Elections:
   University Senate reps to fill the expired terms of Profs. Crusto and Normann Steve Higginson and Blaine LeCesne, term: 2006-08.

   Faculty Appointments: to fill the remainder of Mitch Crusto’s term (2005-07 term). Mary Algero (who has been filling in already this semester) will sit on the committee.

2. Wireless Capability: the school will be wireless at the end of this semester. Individual professors will decide whether or not students may use a computer in their classroom.
Fr. Moore mentioned that it may be possible to block internet access during class time. Prof. Whipple noted that there are complaints that wireless is not working as it should be in the areas where it is supposed to be available.

The meeting was adjourned at 1:30 p.m.

Respectfully submitted,

Lawrence W. Moore, S.J.
Associate Dean for Academic Affairs

LWM/hb
Loyola University New Orleans
College of Law

Minutes of Faculty Meeting
November 14, 2006

Faculty Members Present: Algero, Bilbe, Bromberger, Ciolino, Custos, Gabriel, Garda, Harges, Higginson, Hugg, Klebba, Lepow, Lorio, Lovett, Medina, Moore, Neilson, Normann, Rabalais, Vetter, Wallace, Whipple; Clinic: Buchert, Molina; Library: Beisenherz, Moore E, Norton, Wagar; Writing Fellows: Finegan, Kanwar, Sautter; Visiting Faculty: Diab, Drury; Administration: Jumonville.

DEAN’S REPORT
• Construction: the offices on the fourth floor (old Dean’s suite area) and the new lecture hall on the fourth floor are coming along quickly. We have been given a completion “date” of early in the new year.

• Wireless: upgrading is in progress. The whole building should be wireless in a few weeks.

• Summer grants: funds should be available. Submit your application as usual as soon as possible.

• AALS: plan to attend as travel funds are available. Glad to see some of you are chairing a section at the meeting.

• Moot Court teams: our teams are doing well. The information technology team placed second nationally in Chicago (Congratulations to Steve Higginson, their coach.) The national Moot Court Team took first place in the Regional meet at Old Miss. They will go to New York for finals (Congratulations to Jim Viator, their coach.)

• Faculty are asked to participate in the interviewing of candidates applying for the open positions on the law faculty. A sign up sheet will be made available for each candidate.

• the Dean has approved six sabbaticals and forwarded them to the administration for consideration.
ANNOUNCEMENTS
• Assoc. Dean Jumonville reminded all that the law walkers are available from 6-10 after class to walk people to their cars. University Police are also available by calling ext. 3434.

APPROVAL OF MINUTES: September and October minutes were unanimously approved.

COMMITTEE REPORTS:
Faculty Appointments committee: Prof. Vetter said the committee has several good candidates coming to interview. Prof. Algero asked for faculty approval to make offers to two candidates for Westerfield Fellows’ positions. Each was approved separately.

She also requested approval of two alternate candidates in case the first choices do not accept, pending the check of their references. The two alternates were approved separately pending favorable reference checks.

Curriculum Committee Report discussion points (see handout):
Louisiana Law Seminar (use experimental in the course description, limit to 25 students)
• not required; select several civil law topics and do an intensive review
• could be considered a “capstone course”
• could it be team taught? targeted to those who need it?
• call it an experimental course and the assoc. dean can offer it to those who might benefit
• this has been talked about for some time - very intensive course - lots of testing during the semester
• this is directed at bar passage; academic support should be part of this; find these students in the first year and work with them in the next two years;
• in favor of academic support; against academic credit for a bar prep course
• it’s not a bar review course; it’s to help students write better exams

VOTE: AYES CARRIED.

Final Examination conflict policy
• return to the 24-hour policy: a conflict shall be deemed to exist if a student has two (2) final exams within a 24 hour period.
• the final exam schedule will be published following the add/drop period.

Prof. Vetter suggested that each faculty member let students know that only the associate dean can allow a make up exam.

VOTE: AYES CARRIED.

OLD BUSINESS: None

NEW BUSINESS:
1. Approval of adjunct Peter Koerber to Real Estate Transactions. Unanimous.

The meeting was adjourned at 1:30 p.m.

Respectfully submitted,

Lawrence W. Moore, S.J.
Associate Dean for Academic Affairs

LWM/hb
MEMORANDUM

TO: Law Faculties, M. Allison-Davis, and S. Jumonville

FROM: Brian Bromberger, Dean

DATE: December 8, 2006

The faculty meeting for December has been cancelled.

AGENDA

DEAN’S REPORT

ANNOUNCEMENTS

ACKNOWLEDGMENTS: (attached)

APPROVAL OF MINUTES: November 2006. (attached)

COMMITTEE REPORTS:

Appointments Committee (Vetter)

Curriculum Committee (Rabalais) See attached report.

OLD BUSINESS:

NEW BUSINESS:

1.
Loyola University New Orleans  
College of Law  

Minutes of Faculty Meeting  
January 9, 2007  

Faculty Members Present: Algero, Bilbe, Bromberger, Ciolino, Custos, Gabriel, Garda, Gruning, Harges, Higginson, Hugg, Klebba, LeCesne, Lepow, Lorio, Lovett, Lunney, Medina, Moore, Neilson, Normann, Quigley, Rabalais, Tooley, Verchick, Vetter, Wallace, Whipple; Clinic: Buchert; Library: Beisenherz, Huddleston, Pope, Scoggin, Wagar; Writing Fellows: None; Visiting Faculty: O’Neil; Administration: Jumonville.

DEAN’S REPORT
• Glad so many faculty attended AALS
• Hope to dedicate the new building on February 12th
• Two major gifts have been received: $500 K for scholarships river parishes law students and $500 K from Fred Gisevius for whom we will name the new lecture hall
• Loyola Law School is receiving a lot of attention from other law schools
• the Moot court silent auction will be at the Board of Trade next week
• On February 13th the Armed Forces Court of Appeals will meet here at Loyola and a few students will be chosen to participate
• Rob Garda wants to remove the Quantum from the law Review. Please give him your comments.
• On February 16th Rob Verchick will have scholars from Oregon here for global warming presentations.

APPROVAL OF MINUTES: November 2006 minutes (NOT DONE)

COMMITTEE REPORTS:
Faculty Appointments committee: Prof. Vetter said the committee has candidates for both the Torts and Business Law courses to present to the faculty: Adam Zimmerman and Meredith Render.
• Torts position: Following a vote the faculty recommended that a position be offered to Zimmerman and if he declines, the offer should be extended to Render.

• Business Org. position: the faculty decided not to offer a tenure track position to either candidate.

• Hiring discussions will continue on January 11.

The meeting adjourned at 2:25 p.m.

Respectfully submitted,

Lawrence W. Moore, S.J.
Associate Dean for Academic Affairs and
ex officio Philip and Eugenie Brooks Distinguished Professor of Law

LWM/hb
February meeting cancelled.

Hiring meeting instead on Feb. 15.
Faculty Members Present: Algero, Bilbe, Bromberger, Ciolino, Gabriel, Garda, Harges, Hugg, Klebba, LeCesne, Lepow, Lorio, Lovett, Lunney, Medina, Moore, Normann, Rabalais, Tooley, Vetter; Clinic: Buchert, Molina, Snead; Library: E. Moore, Pope; Writing Fellows: Chanbonpin, Crier, Sautter, Widulski; Visiting Faculty: Drury; Administration: Allison-Davis, Jumonville.

DEAN’S REPORT

- Save the date, May 5th, for the ribbon cutting for the “Gautier Family Wing,” and a reception at the Dean’s home.
- The State attorney general’s office has asked the law school if it could set up a construction fraud mediation clinic, and we have agreed.
- Rob Verchick did an interactive class with Georgetown students using the morris Bart lab.
- In Fall 2007 we will do another project with them with 20 students, as well as seven faculty members, from each school participating.
- Offers to be made: to Andy Miller (visitor) and two Westerfield fellows. (Mitch Crusto will be visiting in Miami next year.)

Fr. Moore:

- Law Records has created a new exam conflict form. It is for scheduling make-up exams for students who have two exams within 24 hours. That is the only reason faculty have approved allowing an exam conflict.
- However, another conflict arises when students participate in study abroad experiences during the fall exam period. They have been allowed to take their exams at the beginning of the spring semester, usually before classes begun, but this does cause some administrative problems and has not been approved by the faculty.

MOTION by Prof. Gabriel
Students who attend the European Program during the fall exam period be granted automatic exam conflict status.
VOTE: AYES, unanimous

APPROVAL OF MINUTES:

COMMITTEE REPORTS:

Appointments Committee: Prof. Vetter asked the faculty for guidance. Dean Bromberger
said there is one vacancy with one potential vacancy, and added that there are admiralty and common law property needs as well.

OLD BUSINESS:

Discussion of I. Louisiana Law Seminar

MOTION (Curriculum Committee). Pass/Fail Option for Louisiana law Seminar.
VOTE: Ayes carried, motion approved.

Discussion of II. Law L896, Professional Law Seminar

MOTION (Curriculum Committee). Law L896 Professional Seminar to be taught by Westerfield Fellows in an area of their interest.
VOTE: Ayes unanimous, motion approved.

Prof. Ciolino suggested that lawyers (Westerfield Fellows) are needed to help in the bar prep course. Using English professors is not working. Prof. Lorio suggested discussing this at a later date.

Discussion of III. ADR of the curriculum committee’s memo followed. The committee recommended that the administration consider this as a certificate program when additional resources (faculty) can be added.

Discussion of IV. Law and Literature course. Item tabled—to be considered in the future.

Discussion of V. Credit for Moot Court. See memo for committee recommendations. Committee suggests this be included in the next College of law accreditation self-study.

NEW BUSINESS
2. Hiring discussion. See above under committee report.

3. Visiting Scholar Program. See attached protocol.
Prof. Medina said that it is important to honor the memory of Michaele Pitard Wynne. She was a first in a number of ways and the speakers should reflect that. Professors Klebba and Lorio agreed saying that public acknowledgment of that in print, etc. should always be made.
VOTE: AYES unanimous. The faculty concurs.

4. MOTION: That the ordinary law faculty establish an ad-hoc committee to review the current Faculty By-Laws to determine whether modifications are advisable and to continue the work of the previous Faculty Bylaws Committee, specifically, the promulgation of law school specific standards for promotion and tenure.
Discussion: Dean Bromberger reminded the faculty that the university’s faculty handbook is being reviewed and individual faculties are going to be asked to re-evaluate their by-laws.

Prof. Medina expressed a concern that the faculty is not following the by-laws that exist with respect to committees and processes; the faculty should be sure that there is an equitable and fair process in rank and tenure processes. She stated that specific guidelines are needed for the future.

Prof. Rabalais suggested that a copy of the certified by-laws be located as well as notes from the committee for standards for evaluation chaired by Prof. Algero a few years back, to answer any concerns about the process.

The meeting adjourned at 2:05 p.m.

Respectfully submitted,

Lawrence W. Moore, S.J.
Associate Dean for Academic Affairs and
ex officio Philip and Eugenie Brooks Distinguished Professor of Law

LWM/hb
Faculty Members Present: Algero, Bilbe, Bromberger, Ciolino, Gabriel, Garda, Gruning, Harges, Higginson, Hugg, Klebba, LeCesne, Lepow, Lorio, Lunney, Medina, Neilson, Rabalais, Rousseau, Tooley, Verchick, Vetter, Wallace, Whipple; Clinic: Buchert; Library: E. Moore, Scoggin, Wagar; Writing Fellows: Chanbonpin, Finegan, Kanwar; Visiting Faculty: Drury; Administration: Jumonville.

DEAN’S REPORT

• Friday, April 20, will be an open house for accepted students. Please try to stop by and greet students.
• Please read Paul Hickey’s e-mail regarding exam soft.
• Steve Higginson will replace Mary Algero on the Conciliation committee.

APPROVAL OF MINUTES:

COMMITTEE REPORTS:

OLD BUSINESS:

1. MOTION: (Medina, seconded by Algero from March 2007 agenda)

   That the ordinary law faculty establish an ad-hoc committee to review the current Faculty By-Laws to determine whether modifications are advisable and to continue the work of the previous Faculty Bylaws Committee, specifically, the promulgation of law school specific standards for promotion and tenure.

Discussion: some of the things not being done which the by-laws call for are: electing a parliamentarian, seeing budget committee reports, voting and the use of proxies. Prof. Verchick also spoke in favor of reviewing the by-laws.

   VOTE: AYES carried. The faculty will begin to review the by-laws.

NEW BUSINESS:

2. Prof. Medina withdrew her motion regarding using the full the title in all references to the Annual visiting Michelle Pitard Wynne International Scholar program since the
Dean had already put the suggestion into effect.

Hiring was discussed, followed by a motion by adjourn (Prof. Rabalais) and seconded (Prof. Verchick).

Committee Elections and the Law Review amendments are postponed until the May faculty meeting.

The meeting adjourned at 1:25 p.m.

Respectfully submitted,

Lawrence W. Moore, S.J.
Associate Dean for Academic Affairs and
ex officio Philip and Eugenie Brooks Distinguished Professor of Law

LWM/hb
Faculty Members Present: Algero, Bilbe, Bromberger, Ciolino, Custos, Garda, Gruning, Harges, Higginson, Hugg, Klebba, LeCesne, Lepow, Lovett, Medina, Moore, Normann, Quigley, Rousseau, Tooley, Verchick, Vetter, Wallace, Whipple; Clinic: Buchert, singer, Snead; Library no one; Westerfield Fellows: Chanbonpin, Crier, Finegan, Sautter; Visiting Faculty: Drury; Administration: Allison-Davis, Jumonville.

DEAN’S REPORT

• Last Saturday we experienced the official opening of the Gautier Family Wing—and the events surrounding it were very good!
• Prof. Harges gave an update on the Law School’s Winter 2007 Louisiana Bar passage rate which was 70% overall—the first time takers passage rate was 75.6%. The Dean commended the faculty for its part in the improvement of these numbers.
• Sharon Finegan, outgoing Westerfield Fellow, received thanks from the Dean and an ovation from the faculty for a job well done. She has been hired to teach at South Texas College of Law.
• Our Moot Court program is rated 20th nationally and our Trial Advocacy Team won the national competition this year. It was suggested that we get banners to announce these accomplishments to display at open houses/graduation, etc.

APPROVAL OF MINUTES: March minutes approved unanimously. April minutes approved with the addition of a faculty member’s attendance noted.

COMMITTEE REPORTS: None

OLD BUSINESS: ITEMS TAKEN OUT OF ORDER

3. LAW REVIEW CONSTITUTION
   Prof. Garda explained the reasons for the proposed changes to the Law Review Constitution which will require the law review candidates and prospective board members to write a casenote at the beginning of the second year of law school instead of third, thus yielding better quality and quantity of articles.
   VOTE: UNANIMOUSLY APPROVED BY THE FACULTY.

2. ELECTIONS:
University Committees:
• SCAP: Since the faculty had difficulty electing three persons from whom the Dean would choose one they decided to let the Dean choose one faculty member for this committee.
• Senate: Garda, Moore, Klebba
• Space Allocation: Quigley

College of Law Committees:
• Admissions and Scholarships: Bilbe, Moore, Neilson, Vetter
• Budget and Strategic Planning: Gruning, Harges, Higginson, Rabalais, Vetter
• Curriculum and Bar Examination: Harges, Rabalais, Verchick
• Faculty Appointments: LeCesne, Lorio, Lovett, Verchick, Whipple
• Faculty Development: current slate re-elected: Garda, Lorio, Tooley, Verchick, Wallace
• Petitions and ReAdmissions: Garda, Higginson, Norman

1. APPROVAL OF ADJUNCTS/HIRING
• Hayes: International Law Seminar: VOTE: APPROVED UNANIMOUSLY
• Stetter: Faculty tabled his approval until a new course (law and literature) might be approved
• Swanson: Trial Practice Seminar: VOTE: APPROVED UNANIMOUSLY
• Whitely: Workers’ Comp: AYES: APPROVED UNANIMOUSLY
• Kegel: current adjunct approved for different course: VOTE: APPROVED UNANIMOUSLY
• Singer: current clinic faculty member approved as a visitor to teach on the ordinary faculty (i.e., Criminal Law, ACJ III/ ACJ I) VOTE: APPROVED UNANIMOUSLY

The meeting adjourned at 2:00 p.m.

Respectfully submitted,

Lawrence W. Moore, S.J.
Associate Dean for Academic Affairs and
ex officio Philip and Eugenie Brooks Distinguished Professor of Law

LWM/hb