

SKILLS GRADUATION SELF-AUDIT

In order to fulfill the skills graduation requirement, all students need a total of 8 skills credits, including one credit in each of the following required categories: **SKR1** (Interviewing); **SKR2** (Negotiation); **SKR3** (Cultural Competence); **SKR 4** (Law Office Management/Professionalism). To determine how many credits you have or need, please do the following:

- 1) View the skills credits you have already earned on LORA. Skills credits are listed at the end of your transcript under Institutional Coursework.
- 2) Each entry beginning with the course number designation SKL or SKR is a single credit. Courses beginning with SKL indicate a general skills credit while courses beginning with SKR and a number (e.g., SKR1) indicate a skills credit satisfying a particular required category.
- 3) In order to fulfill the skills graduation requirement, you need at least one SKR1, SKR2, SKR3, and SKR4 credit plus four additional credits of any kind.
 - a. If you believe you are missing credits, email Prof. Linares at halinare@loyno.edu. It generally takes several weeks after attending a skills course for the credit to be entered onto your transcript.
- 4) You can determine if you will receive additional credits from LAW courses you are currently taking by verifying that the course section is listed as conferring skills credit at <https://law.loyno.edu/law-courses-skills-credit>.
 - a. You can only receive a maximum of 4 skills credits from LAW courses other than clinic. Each qualifying LAW course except for clinics confers a single skills credit.
 - b. A single semester of clinic (denoted by a skills course number beginning with SKC1) confers 3 skills credits (SKR1, SKR3, SKR4). A second semester of clinic (denoted by SKC2) confers an additional three skills credits (SKR2, SKL, SKL).
- 5) If you would like verification that the self-audit of skills credits you have conducted is correct, email Prof. Linares at halinare@loyno.edu pasting your skills transcript from LORA and listing any LAW courses (including the professor) you are taking that you believe will result in skills credit.
 - a. The Office of Skills & Experiential Learning (OSEL) will have a Skills Graduation Audit available for all graduating students at the Graduation Fair held early in the spring semester each year. Conducting a self-audit early in a student's second-to-last semester is strongly encouraged.